



Idaho Treatment Court Rule 4

Idaho Treatment Court Rule 4. Treatment Court Program File

(a) The Treatment Court Program File, whether electronically or physically stored, shall be kept by the Treatment Court Coordinator throughout the existence of the Treatment Court, and maintained continually subject to modifications when necessary.

(b) The Treatment Court Program File shall include documentation related to the general administration of the Treatment Court, which may include:

- (1) The Treatment Court's policy and procedures;
- (2) Original version of that Treatment Court's Handbook and all subsequently amended versions of that Handbook;
- (3) Memorandum of Agreement/Understanding;
- (4) Confidentiality agreements;
- (5) Budget reports;
- (6) Application and management documentation for any program grants;
- (7) Service provider contracts;
- (8) Contact information for ancillary services referrals; and/or



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Published on Supreme Court (<https://isc.idaho.gov>)

(9) Any data collected for performance and outcomes of the Treatment Court's stated goals.

(c) Upon termination of the operations of a Treatment Court, the Treatment Court Program File will be retained by the Trial Court Administrator or designee for not less than five years.

(Adopted April 29, 2022, effective July 1, 2022.)

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