



I.R.E.F.S. 8. Party Information

Idaho Rules for Electronic Filing and Service

Rule 8: Party Information

When submitting an electronic filing that creates a new action or adds a party to an existing action, the filer must:

- enter into the "Add Party" screen the names of all known parties or all parties being added;
- enter party names in proper case, for example, "John Doe" and not "JOHN DOE" and should include all known name information, including middle name and suffix;
- enter the address and phone number of all parties, if known;
- select the "Party is a Business" indicator if the party is not an individual; and
- identify the filing party's attorney of record if represented by an attorney.

(Adopted April 15, 2019, effective July 1, 2019)

Source URL: <https://isc.idaho.gov/IREFS8>