In the Supreme Court of the State of Idaho

IN RE: AMENDMENTS TO IDAHO RULE FOR ELECTRONIC FILING AND SERVICE 15

AMENDED ORDER

The Court, having received a recommendation to amend the Idaho Rules for Electronic Filing and Service, and being fully informed as to the recommendation:

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NOW, THEREFORE, IT IS ORDERED that the Idaho Rules for Electronic Filing and Service be amended as follows:

Rule 15. Privacy Protections for Filings Made with the Court.

(b) Personal data identifiers to be redacted. Personal data identifiers should not be included in any document filed with the court unless such inclusion is required by the court, by statute or court rule, or is material to the proceedings. If the identifiers must be included, then the following personal data identifiers must be partially redacted from the document, including exhibits:

(1) Social Security Numbers. If an individual's social security number must be included, only the last four (4) digits of that number are used.

(2) Names of Minor Children. If the involvement of a minor child must be mentioned, only the initials of that child are used.

(3) Dates of Birth. If an individual's date of birth must be included, only the year is to be used and the date specified in the following format: XX/XX/1998.

(4) Financial Account Numbers. If financial account numbers are relevant, only the last four digits of these numbers are to be used and the number specified in substantially the following format: XXXX1234.

(5) Driver's License Numbers and State-Issued Personal Identification Card Numbers. If an individual's driver's license number or state issued personal identification card number must be referenced, only the last four digits of that number are to be used and the number specified in substantially the following format: XXXX350F.

(6) Employer or Taxpayer Identification Number. If an employer identification number or business' taxpayer identification number must be included, only the last four (4) digits of that number are used.

(7) Home addresses. If a home address is relevant, only the city and state are to be used; however, this rule does not apply to information required to be in the caption of a pleading or in a certificate of service.

(c) Exceptions to redaction requirement.

- (1) The redaction requirement does not apply to the record of a court, tribunal, administrative or agency proceeding if that record was filed before the effective date of this rule.
- (2) The redaction requirement does not apply to documents that are exempt from public disclosure pursuant to Idaho Court Administrative Rule 32.
- (3) The redaction requirement of an individual's date of birth does not apply to <u>the</u> <u>defendant's date of birth on charging</u> documents or judgments in criminal cases.
- (4) The redaction requirement of a minor's full name does not apply to documents related to a name change for the minor.

IT IS FURTHER ORDERED, that this order and these amendments shall be effective July 1, 2019.

IT IS FURTHER ORDERED, that the above designation of the striking of words from the Rules by lining through them, and the designation of the addition of new portions of the Rules by underlining such new portion is for the purposes of information only as amended, and NO OTHER AMENDMENTS ARE INTENDED. The lining through and underlining shall not be considered a part of the permanent Idaho Rules for Electronic Filing and Service.

IT IS FURTHER ORDERED, that the Clerk of the Court shall cause notice of this Order to be published in one issue of *The Advocate*.

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DATED this <u>14</u> day of June, 2019.

By Order of the Supreme Court

Roger S. Burdick, Chief Justice

KAREL AIFHRM

ATTEST: Ser Clerk