

## Recruitment Report (May 24, 2013)

| Position                                                                                | Status                                                                                                                                                                                                                                                                                                                                                  |
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| District Judge, First Judicial District<br>(Replace Judge Luster)                       | Vacant as of May 2013; Open for recruitment December 10, 2012 – January 7, 2013; seven applications received; bar survey from January 16 – February 4, 2013. Interviews conducted on March 21, 2013. Three names submitted to the Governor on March 25, 2013. Richard Christensen appointed on April, 17, 2013 and will take the bench on May 13, 2013. |
| District Judge, Third Judicial District<br>(New position – Canyon County )              | Effective start date October 1, 2013; open for recruitment May 3 – May 23, 2013.                                                                                                                                                                                                                                                                        |
| District Judge, Fourth Judicial District<br>(New position – Ada County)                 | Effective start date October 1, 2013; open for recruitment June 5 – June 26, 2013.                                                                                                                                                                                                                                                                      |
| District Judge, Seventh Judicial District<br>(New position – Jefferson County)          | Effective start date October 1, 2013; open for recruitment April 8 – April 24, 2013. Four applications received. Bar survey open from May 3 – May 20, 2013.                                                                                                                                                                                             |
| Magistrate Judge, Third District (Adams County)                                         | Vacant since January 2011; recruitment scheduled for early 2013 with an effective start date of July 1, 2013. Open for recruitment February 25, 2013. Eleven applications received. Bar survey open March 22, 2013 through April 12, 2013. John Meienhofer appointed and will take the bench July 1, 2013.                                              |
| Magistrate Judge, Third Judicial District<br>(Canyon County – Replace Judge Southworth) | Open for recruitment January 11 – February 1, 2013. Twenty applications received. Bar survey open February 8 – March 1, 2013. F. Randall Kline appointed March 26, 2013 and will take office May 1, 2013.                                                                                                                                               |
| Magistrate Judge, Third Judicial District<br>(Payette County – Replace Judge Krogh)     | Open for recruitment April 1 – April 19, 2013 with a start date of August 1, 2013; 11 applications received; bar survey open April 23 – May 13, 2013.                                                                                                                                                                                                   |
| Magistrate Judge, Fourth Judicial District<br>(New Position – Ada County)               | Effective start date October 1, 2013; open for recruitment May 20 – June 10, 2013                                                                                                                                                                                                                                                                       |
| Magistrate Judge, Fourth Judicial District<br>(New Position – Ada County)               | Effective start date October 1, 2013; open for recruitment May 20 – June 10, 2013.                                                                                                                                                                                                                                                                      |
| Magistrate Judge, Fourth District<br>(Ada County – Replace Judge Day)                   | Open for recruitment May 20 – June 10, 2013.                                                                                                                                                                                                                                                                                                            |
| Magistrate Judge, Seventh District<br>(Teton County)                                    | Vacant since October 2011. Scheduled for recruitment September 1, 2013; start date of January 1, 2014.                                                                                                                                                                                                                                                  |
| Domestic Violence Court Coordinator for                                                 | Position became vacant January 1, 2013;                                                                                                                                                                                                                                                                                                                 |

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| the Third Judicial District                                          | MOU between Canyon County and the Court to hire as a county employee. Revised MOU signed by Canyon County Commissioners and Idaho Supreme Court. Mary Hoffman selected and started on May 6, 2013 as a Canyon County employee.                                                                                                                                          |
| Family Court Services Coordinator for the Second Judicial District   | Contract position. Open for recruitment January 24, 2013 through February 6, 2013. Closing deadline extended until February 21, 2013. Three applications were received; the position is on hold pending Court consideration of recommendations relating to District Coordinators at the June oral conference.                                                           |
| Senior Manager of Problem-Solving Courts and Sentencing Alternatives | Position was open for recruitment March 6 - 20, 2013; received 46 applications; initial interviews conducted on April 8, 2013. Scott Ronan selected to start on May 1, 2013.                                                                                                                                                                                            |
| Statewide Sentencing Alternatives Manager                            | Vacant as of May 1, 2013 due to the promotion of Scott Ronan; job description is being refined;                                                                                                                                                                                                                                                                         |
| Court Operations Manager                                             | KM Coordinator vacant as of March 25, 2013. The position was reclassified to a Court Operations Manager; initially open for recruitment April 26 – May 13, 2013 and thirty-two applications were received; position remains open until filled to maximize applications while considering those that have been received. Interviews to be conducted May 28 and 29, 2013. |
| Court Reporter                                                       | For 4 <sup>th</sup> District Judge Melissa Moody. Open for recruitment April 9 – April 23, 2013. Initially received 2 applications for the position; recruitment was extended. Tiffany Fisher selected and will start on June 10, 2013.                                                                                                                                 |
| Court Reporter (x3)                                                  | Recruitment for the three court reporter positions for the new district judge positions in the Third, Fourth, and Seventh Judicial districts will begin June 1, 2013.                                                                                                                                                                                                   |
| Helpdesk Technician (Consultant Recommendation)                      | Recruitment closed September 21, 2012; 43 applications received. Paid intern was approved as interim step effective January 28, 2013 – August 31, 2013.                                                                                                                                                                                                                 |
| Training Manager                                                     | Examine needs and best organizational fit (FY13); request for new position                                                                                                                                                                                                                                                                                              |

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|                                                       | submitted on November 16, 2012; currently, funding is not available for this position but all funding alternatives are being explored (January 24, 2013) by Roland Gammill and Janica Bisharat for FY14.                                                                                                                             |
| Senior Manager of Children & Families in the Courts   | Continue with Judge Dennard through FY14 and plan for transition to full-time manager effective July 1, 2014.                                                                                                                                                                                                                        |
| Court Program Manager (language access, juries, etc.) | Examine needs and funding FY13; request for new position submitted on November 16, 2012; currently, funding is not available for this position but all funding alternatives are being explored (January 24, 2013) by Roland Gammill and Janica Bisharat.                                                                             |
| Database Administrator (Consultant Recommendation)    | New CIO hired effective November 27, 2012. Pending CIO's analysis and recommendations.                                                                                                                                                                                                                                               |
| Trial Court Administrator (Second Judicial District)  | Recommended by the Second District to leave vacant as of April 2012; pending further analysis by the Second District (confirmed April 2013).                                                                                                                                                                                         |
| SRBA positions (two deputy clerk and one law clerk)   | Recommended by the SRBA to be left vacant as of April 2012 (confirmed August 2012 and April 2013).                                                                                                                                                                                                                                   |
| Intergovernmental Relations                           | FY14—no action taken; staffing need being met by Judge Wood's service.                                                                                                                                                                                                                                                               |
| Public Information Officer                            | FY14—no action taken                                                                                                                                                                                                                                                                                                                 |
| Court Facilities Specialist                           | FY14—submitted as part of FY14 budget but not funded. As of March 2013, Roland Gammill and Janica Bisharat to explore potential contract with National Center for State Courts.                                                                                                                                                      |
| Receptionist                                          | FY14 request submitted by Steve Kenyon; pending with Roland to report status/part-time position contemplated (March through June 2013). 15 hours per week was approved, effective March 1 – June 30, 2013. As of March 19, 2013, the part-time Receptionist position is on hold while Steve Kenyon assesses the needs of the office. |
| HR Specialist (relating to district court)            | FY14—no action taken                                                                                                                                                                                                                                                                                                                 |

Key:

Judicial Recruitment (all stages)

Court position pending analysis of need and/or funding

- Court position pending development of position description for recruitment
- Court position in active recruitment
- Court position in selection process
- Court position that has been hired