

## The Other Party “Relationship” roles in CPA cases reminder:

Just a little reminder that there are designated “relationship” roles for CPA cases.

The key roles that are tracked are:

Casa  
Custodial Father  
Custodial Mother  
Deceased Father  
Deceased Mother  
Foster Parent  
Guardian ad Litem  
Health and Welfare  
Indian Custodian  
Legal guardian  
Non-Custodial Father  
Non-Custodial Mother  
None  
Putative Father  
Tribe  
Unknown Mother  
Unknown Father  
Unspecified

The screenshot shows a software interface for managing child protection cases. The main window is titled "Child Protection Detail" and displays case information for "CV-2009-0000050". A modal dialog box titled "Child Protection Relationship Entry" is open, showing the case name "In The Matter Of David Leo Doe, etal. A Child". The dialog has several sections: "Select the Subject(s):" with a list containing "Doe, Angus Justin" and "Doe, David Leo"; "Select the Other Party:" with a list containing "Casa", "Parent, Frank", and "Parent, Joan"; "Select the relationship:" with a dropdown menu set to "Guardian ad litem"; and "Date:" with a field set to "00/00/0000" and a label "appointed (if applicable) late found (if applicable)". There are also radio buttons for "Specified as Parent" with options "No", "Mother", and "Father". The dialog has "Save", "Close", and "Help" buttons at the bottom.

They would each be added as an other Party on the case if listed in the case as such, or ordered to that role by the judge on the case.

Specified as parent = biological or adopted parent. A custodial father, (step father) may not be the father of the child- where there is a biological Father who is Non-Custodial. Sorting through those is the duty of the court, but when we KNOW who the biological or adoptive father and mother are the clerk will check the radio box as “specified Mother” or “specified father”. No is included in case the clerk accidentally indicates a specified parent incorrectly, they can select no to “unselect” that person as a specified parent.

Once a person is specified, the TPR section of the relationship tab opens up for information to be added.

Once Termination of the specified parent has been granted, the clerk will enter the dates and will uncheck the box “Active” as seen above, and uncheck the send notices box for that parent.

Also please note that the people included as other parties on the case, and then added as on the relationship tab, will be added to a list of “hearing attendees” for selection by the clerk. The clerk should document who is in attendance from that list at each hearing. See the screen shot below:

Civil Case (Child Protective Act)

Child Protection Detail

Case: CV-2009-0000050 Status: Case is Reopened

For Child:   
 In The Matter Of David Leo Doe, etal. A Child

Summary | Detail | Relationships | Critical Deadlines | **Hearing Attendees**

07/18/2011 09:00 AM CPA Adjudicatory Hearing

Select Hearing Parties

Casa,	Other Party
Doe, Angus Justin	Child
Doe, David Leo	Child
Parent, Frank	Other Party
Parent, Joan	Other Party
Tyler, E. Clayne	Attorney

Select All Save Close Help

Reports **New** Save Delete Close

Also, note that the adoption data needs to be entered when the child is adopted- on the relationship tab, for that child:

Child Protection Detail

Case: CV-2009-0000050 Status: Case is Reopened

For Child:   
 In The Matter Of David Leo Doe, etal. A Child

Summary | Detail | **Relationships** | Critical Deadlines | Hearing Attendees

<b>Child</b>	<b>Adoption status</b>	Age at 1st petition:	<input type="text" value="5"/>
Adoption petition filed: <input type="text" value="06/29/2011"/>	<input type="radio"/> None	Number of transfers:	<input type="text" value=""/>
Adoption finalized: <input type="text" value="06/29/2011"/>	<input checked="" type="radio"/> Granted	Age at case closing:	<input type="text" value="6"/>
Created by: ISC on 08/17/2010 12:31 PM	<input type="radio"/> Denied	Updated by: ISC on 06/29/2011 02:05 PM	<b>ICWA status Unknown</b>

And the Action of Case closed will be entered in the actions window:

Child Protection Detail

Case: CV-2009-0000050 Status: Case is Reopened

For Child: Doe, Angus Justin  
Doe, David Leo

In The Matter Of David Leo Doe, etal. A Child

Summary | Detail | Relationships | Critical Deadlines | Hearing Attendees

Action date	Action
09/13/2010	30 CPA petition filed
11/15/2010 11:00 AM	10 Removal of child
11/17/2010 11:00 AM	60 CPA Shelter Care Hearing 48 business hours after Removal of child 1st Removal Order
12/22/2010 11:10 AM	180 CPA TPR Hearing
01/10/2011 05:00 AM	160 CPA Permanency Hearing
01/25/2011	999 Case closed

Reports

The designation of First or Subsequent for a Review or Permanency Hearing will not appear on this window

New Save Delete Close

Child Protection Action Results Entry

In The Matter Of David Leo Doe, etal. A Child

Select the action to be resulted:

- Case closed 01/25/2011
- Rule 16 Expansion order filed 06/29/2011
- CPA Ex Parte Order 06/29/2011

Result date: 01/25/2011

Select the subject(s) to whom these results apply:

- Doe, Angus Justin
- Doe, David Leo

Select the results to be applied:

Findings  Other Results  Reasons

Hearing results should be entered as an action item result when resulting the hearing

	Based on stipulation	Stipulation on record
Protective supervision ended	<input type="checkbox"/>	<input type="checkbox"/>
Child adopted	<input type="checkbox"/>	<input type="checkbox"/>
Age out	<input type="checkbox"/>	<input type="checkbox"/>
Permanent foster placement	<input type="checkbox"/>	<input type="checkbox"/>
Child deceased	<input type="checkbox"/>	<input type="checkbox"/>
Case transferred	<input type="checkbox"/>	<input type="checkbox"/>
Case dismissed	<input type="checkbox"/>	<input type="checkbox"/>

Help Save Close

And that "other result" will need to be added for that child.

The CPA case will not close in it's entirety until all children have permanency and permanency = any of the following:

- Age Out
- Case Dismissed
- Case Transferred
- Case transferred to tribe
- Child adopted
- Child deceased
- Child emancipated
- Custody to other parent
- Guardianship ordered
- No jurisdictional basis
- Permanent foster placement
- Protective Supervision Ended
- Reunify-no supervision

If a child is placed back into the home under protective supervision and then again removed, the case goes to the "Redisposition Hearing" as the next step.