

<p><u>First</u> Judicial District Guardian <i>ad Litem</i> (GAL) Program</p> <p>Report to the Idaho Legislature for FY2019</p>
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CASES

Number of NEW Child Protective Act petitions filed: 177

CHILDREN

Number of TOTAL children served by a GAL program volunteer during FY18: 490+ 4 tribal=494

Total number of TOTAL children appointed to the GAL program during FY18: 490+4 tribal=494

Number of NEW children subject to proceedings in the district: 293

Number of NEW children subject to proceeding appointed to the program: 250

Number of NEW children subject to proceeding NOT *appointed* to the program: 43 (all over age 12 and without younger sibling)

SERVICES

Nature of services provided by GAL program volunteers:

Mission: To recruit, train and support a diverse network of Court Appointed Special Advocates to represent and advocate for abused and neglected child victims (age 0-18) in North Idaho.

Vision: That every child victim (age 0-18) in the five northern counties under the purview of the Child Protective Act is appointed a CASA who will advocate for and represent the best interests of the child for the entirety of their child protection case.

Number of hours of service by GAL program volunteers: 12,676

Number of hours of service by attorneys: 0

Number of *new* GAL program volunteers trained: 45

FINANCIAL

Revised Template 9/4/18

Audited Statement of Financial Position and Statement of Activity for the First Judicial District Guardian *ad Litem* (GAL) program's FY19 fiscal year are attached to this report.

First District Additional Optional Information
to include in the Legislative Report

CHILDREN SERVED

Number of children served only by GAL program *staff*: none

Number of children *appointed to but unserved* by GAL program: none

GAL Program highlights including strengths, successes and challenges.

Strengths: Operational, leadership (21 Board of Directors) and compliance.

Successes: *Served all children appointed, even with 24% increase in caseload.* Met FY19 budget through allocation, grants, fundraising and contributions. Purchased a building, now called “CASA Center – Serving Victims of Child Abuse and Neglect”, that includes a 50-person training room and child visit rooms. Drafted MOU with and now serve Coeur d’Alene Tribe of Indians children. Established first-ever Advocate Supervisor in Boundary County.

Challenges: Recruiting enough Advocates to grow the baseline Advocate pool to support the 20% yearly average increase in child protection caseload. Fundraising the difference between the legislative allocation and the actual cost of serving 494 children at \$1,206/child. *The \$111,088.57 allocation received in FY19 only supported 92 (or 18.6%) of the 494 children served by the First District Program.*

FISCAL YEAR 19 VOLUNTEER RECRUITMENT AND RETENTION PROJECT

Brief project description: Increase the baseline Advocate pool from 120 to 130 and increase the number of active Advocates from 94-120 through both increasing the number of new Advocate graduates to 49 and retaining 90% of the active Advocates in order to meet compliance standards while serving the best interest of every child appointed to the program.

Project Goals:

Goal 1- Increase recruitment efforts to increase the annual number of Pre-Service Trainees that start a class.

Goal 2- Reduce the Pre-Service training drop-out rate.

Goal 3- Increase the number of graduates who take a case.

Goal 4- All Advocates are in compliance with In-Service training requirements.

Goal 5- Increase the level of Advocate engagement with the program, through increasing the connection to staff, PC's and other Advocates, to help increase the number of active Advocates.

Goal 6- Double the size of the Peer Coordinator program.

Goal 7- Hire a part-time Supervisor for Shoshone County who is a local of that community.

Project Outcomes: The First Judicial District CASA Program successfully completed the Advocate Recruitment, Training and Retention project as it met all stated goals, increased our baseline advocate pool from 120 to 149 and increased the number of active advocates from 94 to 106. These Advocates served ALL 494 children appointed to our program.

Specific outcomes include: recruitment efforts were increased by .25 FTE's; 56 recruits started Pre-Service training; the trainee drop-out rate was reduced to 10.7%; 45 students graduated; over 90% of our graduates took a case (one individual was hired as staff); maintained 100% compliance with Pre-Service and In-service training requirements; baseline advocate pool grew from 120 to 150 and the active advocate number (on a given day) grew from 94 to 106; 16 advocate appreciation socials and events were held; the size of the Peer Coordinator (PC) program doubled; the program maintained 14 PC's and a PC Program Manager was designated; and an Advocate Supervisor was hired in Boundary County.

North Idaho CASA

STATEMENT OF FINANCIAL POSITION

As of June 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
2000 Cash On Hand	100.00
2005 WTB - Checking	36,127.05
2010 WTB - MM - Operating Reserve	84,121.25
2015 BankCdA - Capital Campaign - MM	3,990.29
2020 BankCDA - Capital Campaign - Checking	13.05
Event Cash	0.00
Total Bank Accounts	\$124,351.64
Accounts Receivable	
2305 Accounts Receivable	31,230.71
Total Accounts Receivable	\$31,230.71
Other Current Assets	
2310 AR - United Way	0.00
2350 Allowance for Doubtful Accounts	-1,000.00
2505 Kidz Closet Inventory	23,926.00
2620 Prepaid Rent	0.00
2805 Employee Advances	0.00
2810 Undeposited Funds	2,000.00
2820 Earnest Money Deposit	0.00
Total Other Current Assets	\$24,926.00
Total Current Assets	\$180,508.35
Fixed Assets	
3200 Fixed Assets	
3205 Equipment	0.00
3210 Furniture & Fixtures	0.00
3220 Buildings	503,200.00
Total 3200 Fixed Assets	503,200.00
3230 Land	176,800.00
3250 Accumulated Depreciation	
3255 AD - Equipment	0.00
3260 AD - Furn/Fix	0.00
3265 AD - LH Improvements	0.00
Total 3250 Accumulated Depreciation	0.00
Total Fixed Assets	\$680,000.00
Other Assets	
2605 Prepaid Expenses	1,593.71
2610 Prepaid Insurance	2,990.59
2615 Rent Deposits	1,800.00
2700 Loan Fees	5,496.96
2710 Accumulated Amortization - Loan Fees	-137.43
Total Other Assets	\$11,743.83

	TOTAL
TOTAL ASSETS	\$872,252.18
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
4105 Accounts Payable	-345.52
Total Accounts Payable	\$ -345.52
Credit Cards	
4400 WTB Credit Card Payable	307.86
Total Credit Cards	\$307.86
Other Current Liabilities	
4401 Advocate Screening Payable	703.00
4405 Accrued Wages	4,358.00
4410 Compensated Absences	9,345.62
4415 Deferred Revenue	0.00
4420 Payroll Liabilities	0.00
Blue Cross of Idaho	3,187.46
Federal Taxes (941/944)	2,679.00
ID Income Tax	389.00
ID Unemployment Tax	0.00
Kootenai County Sheriff Office	0.00
Merrill Lynch	335.86
Merrill Lynch- July 11-Oct 10	0.00
Total 4420 Payroll Liabilities	6,591.32
4425 Sales Tax Payable	0.00
4430 Uncollected Ray of Hope Pledges	0.00
Employee Benefits	0.00
Federal Revenue Tax Payable	0.00
Idaho State Tax Commission-Sales/Use Payable	0.00
Total Other Current Liabilities	\$20,997.94
Total Current Liabilities	\$20,960.28
Long-Term Liabilities	
4505 Mortgage Payable - WTB	439,849.53
4510 Mortgage Payable - PAC	136,000.00
Total Long-Term Liabilities	\$575,849.53
Total Liabilities	\$596,809.81
Equity	
5400 Unrestricted Net Assets	121,073.34
5400.10 Prior Period Adjustments	9,621.09
5410 Current Yr Excess(Deficiency)	90,379.67
Change in Accounting Policy	3,840.00
Net Revenue	50,528.27
Total Equity	\$275,442.37
TOTAL LIABILITIES AND EQUITY	\$872,252.18

North Idaho CASA

STATEMENT OF ACTIVITY

July 2018 - June 2019

	TOTAL
Revenue	
6105 Contributions Income	
6115 Unrestricted	
6115.10 Individual	1,212.32
6115.20 Business	1,808.01
6115.30 Foundation (not grant)	2,017.38
6115.40 Service Organization/Club/Church	3,496.00
Total 6115 Unrestricted	8,533.71
Total 6105 Contributions Income	8,533.71
6120 Fundraising Income	
6120.5 Capital Campaign	10,000.00
6121 Idaho Gives	1,845.00
6122 Corporate Partner	65,000.00
6123 Coeur d CASA	13,436.44
6124 Uncorked	6,600.00
6124.02 Admission Tickets	23,450.00
6124.03 Raffle Tickets	4,300.00
6124.04 Auction- LIVE & Silent	36,210.00
6124.05 Raise the Paddle	41,020.00
6124.06 Sponsors	10,000.00
Total 6124 Uncorked	121,580.00
6125 Holiday Appeal	15,881.00
6126 Purse Party	2,135.65
6128 ISP Foot Pursuit	3,830.00
6128.01 ISP Foot Pursuit Sponsorships	6,000.00
6130 Superhero Society	17,315.85
6132 Golf Event	14,048.30
6134 Ray of Hope	
6134.02 Coeur d'Alene ROH	22,171.10
6134.04 Sandpoint ROH	15,243.86
6134.05 St Maries ROH	5,505.00
6134.06 Silver Valley ROH	2,480.00
Total 6134 Ray of Hope	45,399.96
6135 Intimate	2,640.00
Total 6120 Fundraising Income	319,112.20
6136 Grants - Temp Restricted	
6136.05 Other Temporarily Restricted Grants	27,894.13
6137 Idaho State Supreme Court - Temp Restricted	69,026.06
6142 Innovia (INWCF) Foundation	10,000.00
6143 Innovia (INWCF) - Equinox (Rural Counties)	10,000.00
6154 United Way of North Idaho	8,333.00
Total 6136 Grants - Temp Restricted	125,253.19
6146 Grants - Unrestricted	

	TOTAL
6146.02 Idaho Supreme Court Funding	111,088.57
Total 6146 Grants - Unrestricted	111,088.57
6160 Interest Income	385.70
Total Revenue	\$564,373.37
GROSS PROFIT	\$564,373.37
Expenditures	
6205 Advertising/Program Promotion	138.74
6210 Bad Debt	10,807.04
6215 Bank Service Charges	293.00
6215.02 Credit Card Processing Fees	714.87
Total 6215 Bank Service Charges	1,007.87
6235 Dues and Subscriptions	1,501.34
6240 Fundraising Expense	5,000.00
6240.01 Uncorked	22,074.03
6240.02 Purse Party	910.66
6240.06 ROH Coeur d'Alene	8,437.50
6240.08 ROH Sandpoint	1,313.00
6240.30 Holiday Appeal	321.32
6240.35 ISP Foot Pursuit	1,747.99
6240.40 Golf Event	3,783.31
6240.41 NIC Wemple Foundation contribution	2,600.00
Total 6240.40 Golf Event	6,383.31
Total 6240 Fundraising Expense	46,187.81
6245 Insurance	
6245.02 Liability Insurance	3,031.18
6245.04 Workers Compensation	1,431.85
Total 6245 Insurance	4,463.03
6250 Interest Expense	27.16
6255 Mileage/parking - Staff	3,046.26
6260 Nat/State Staff Conference/Meetings	1,099.58
6270 Postage and Delivery	423.35
6275 Printing and Reproduction	1,035.52
6280 Staff Professional Development/Training	439.13
6770 Staff Retreat	339.85
Total 6280 Staff Professional Development/Training	778.98
6285 Professional Fees	
6285.01 Rural Trainer	6,000.00
6285.02 Accounting	6,287.50
6285.04 Auditing	5,000.00
6285.07 Internet Technology	4,957.20
Total 6285 Professional Fees	22,244.70
6290 Program Expense	
6290.02 Staff Appreciation	443.76
6315 Shredding Expense	373.52
6355 Bottled Water	368.00
6765 Recycling	62.02
Total 6290 Program Expense	1,247.30
6300 Occupancy expense	27,390.00

	TOTAL
6300.02 Equipment Rental & Insurance (Copier)	7,525.54
6300.03 Mortgage interest expense	3,187.45
6305.01 Housekeeping	930.00
6305.02 Maintenance	458.94
Total 6300 Occupancy expense	39,491.93
6320 Supplies (Office & Cleaning)	1,066.86
6325 Technology	
6325.01 Software; License & Fees	9,252.81
6325.03 Hardware	3,424.65
Total 6325 Technology	12,677.46
6330 Tax	163.16
6335 Telephone/Internet	5,560.91
6345 Utilities	2,978.50
6350 Volunteer Expenses	
6350.02 Advocate Mileage	179.85
6350.05 Advocate Appreciation (grant)	3,926.33
6350.07 Advocate Software	1,143.88
6350.08 Advocate Screening	5,090.17
6350.09 Advocate Training/Recruitment	2,083.31
Total 6350 Volunteer Expenses	12,423.54
6400 CASA Kidz Closet	
6400.02 Ticket to Dream funds	1,233.39
Total 6400 CASA Kidz Closet	1,233.39
6505 Payroll Expenses	
6510 Gross Wages	297,972.26
6510.06 Compensated Absences	1,855.10
Total 6510 Gross Wages	299,827.36
6511 Employee Savings Plan	3,586.43
6512 Employee Medical Benefits	14,343.28
Taxes	
Federal Taxes (941/944)	22,786.93
ID Unemployment Tax	-1,462.68
Total Taxes	21,324.25
Total 6505 Payroll Expenses	339,081.32
6750 Meals	706.84
Total Expenditures	\$509,392.59
NET OPERATING REVENUE	\$54,980.78
Other Revenue	
6156 In-Kind Donations	
6156.01 Service donations	1,200.00
6156.03 CASA Kidz Closet	11,134.00
Total 6156 In-Kind Donations	12,334.00
Total Other Revenue	\$12,334.00
Other Expenditures	
6715 Amortization Expense	137.43
6730 In-Kind Expenses	
6730.03 CASA Kidz Closet	16,649.08
Total 6730 In-Kind Expenses	16,649.08

	TOTAL
Total Other Expenditures	\$16,786.51
NET OTHER REVENUE	\$ -4,452.51
NET REVENUE	\$50,528.27

**2nd Judicial District Guardian *ad Litem* (GAL) Program
Report to the Idaho Legislature for FY2019**

CASES

Number of Child Protective Act petitions filed: 45

CHILDREN

Number of children served by a GAL program volunteer: 100

Total number of children appointed to the GAL program: 148

Number of children subject to proceedings in the district: 85

SERVICES

Nature of services provided by GAL program volunteers: Our program volunteer
GAL's provide advocacy in all manners of the lives of the children appointed to our
program. We ensure that all of their needs are met educationally, medically, emotionally
and physically. We also ensure that they have permanency and stability in their lives
both short-term and long-term.

Number of hours of service by GAL program volunteers: 1789.25

Number of hours of service by attorneys: N/A

Number of *new* GAL program volunteers trained: 17

FINANCIAL

A complete financial statement for the 2nd Judicial District Guardian *ad Litem* (GAL)
program's preceding fiscal year is attached to this report.

Additional Optional Information
to include in the Legislative Report

CHILDREN SERVED

Number of children served by GAL program *staff*: 48

Number of children *appointed to but unserved* by GAL program: 0

GAL Program highlights including strengths, successes and challenges. Fundraising efforts and outcomes increased due to our increasing presence in the communities we serve. One of the challenges the program has had is finding a person to fill the position of the trainer/recruiter who is dedicated and able to fulfill the role. Other than that we have been challenged with recruiting an adequate amount of volunteers needed.

FISCAL YEAR 2019 VOLUNTEER RECRUITMENT AND RETENTION PROJECT

Brief project description: Part of our program's mission is to provide a volunteer GAL to every child appointed to our program. Our main project is always to have enough trained, caring volunteer GAL's who can provide the best advocacy to every child in our program.

Project Goal: The project goals for our program included recruiting and training and 2.5 new volunteer GALs monthly and maintaining 90% of the volunteers throughout the year. We also had a goal of providing a GAL to each new case appointed to our program.

Project Outcome: In the first quarter our program met and exceeded goal 1 and 3. We were not able to fully meet goal 2 which was to place a volunteer on every new case assigned to our program. We did place a volunteer on 3 of the 4 new cases but did not have one available in one of the outlying counties. Overall, the program was successful in meeting our goals in the first quarter.

The second quarter did not go as well. While the program participated in several recruiting events as an action step, we were not able to meet the goal of 2.5 new volunteer GALs monthly. We only had one new volunteer complete pre-service training this quarter. During this quarter the program did not have a trainer/recruiter as the previous one left the program in May. A new person filled the position but was in training during this quarter. Our second goal of appointing a volunteer to each new case appointed to the program was not met. During this quarter there were 14 new cases

assigned to the program. Only four of the new cases had a volunteer assigned during this quarter. The third goal was met as we did have the goal of 20 active volunteers. The program ended the quarter with 22 active volunteers. In addition, the program did provide training and a volunteer appreciation dinner for the volunteers. The volunteers expressed their appreciation of the programs support.

During the third quarter the program was able to meet the first goal of 2.5 new volunteers who completed pre-service training each month. We also participated in several recruiting events. The program received six new cases, five of which were assigned to a volunteer. Due to inclement weather not as many trainings were held or attended by volunteers.

Finally, in the fourth quarter we successfully met and exceeded the first goal of recruiting and training 2.5 new volunteers monthly. The program participated in several recruiting events. We were not able to meet the second goal of placing a volunteer on each of the nine cases assigned to our program but did get five of the cases covered. Overall, we are serving over 53% of the children appointed to our program by placing a volunteer on the case, which was the ultimate goal. The program did meet the third goal of maintaining 90% of the volunteers and providing training and support to them.

2ND JUDICIAL DISTRICT CASA PROGRAM
Profit & Loss
July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Idaho GAL	95,384.23
43440 · ICDVVA	74,738.00
43450 · Individ, Business Contributions	12,767.91
43460 · Non-Cash In Kind - Goods	2,160.16
43470 · Non-Cash In Kind - Services	23,824.00
Total 43400 · Direct Public Support	208,874.30
44800 · Indirect Public Support	
44810 · Twin County United Way - Idaho	25,188.84
44830 · Moscow/Latah County UW	2,250.00
Total 44800 · Indirect Public Support	27,438.84
45000 · Investments	
45030 · Interest-Savings, Short-term CD	36.24
Total 45000 · Investments	36.24
46400 · Other Types of Income	
46430 · Miscellaneous Revenue	236.81
Total 46400 · Other Types of Income	236.81
47200 · Program Income	
47250 · Fund Raising Income - ID	5,948.10
Total 47200 · Program Income	5,948.10
Total Income	242,534.29
Expense	
60900 · Business Expenses	
60920 · Business Registration Fees	349.00
60930 · Bank Service Fees	180.33
60940 · Interest Expense	433.64
Total 60900 · Business Expenses	962.97
62100 · Contract Services	
62110 · Auditing Accounting Fees	740.00
62120 · Contract Bookkeeping	1,410.15
Total 62100 · Contract Services	2,150.15
62800 · Facilities and Equipment	
62840 · Equip Rental and Maintenance	240.00
62850 · Rent - Building	12,930.00
62860 · Office Equipment	5,894.63
Total 62800 · Facilities and Equipment	19,064.63
64000 · Programs & Promotions	
64010 · Advertising	5,998.68
64020 · Promotions Expense	694.30
64050 · Fund Raising Expenses	2,119.67
Total 64000 · Programs & Promotions	8,812.65
65000 · Operations	
65010 · Dues & Publications	400.00
65020 · Postage, Delivery Service	309.26
65030 · Printing and Copying	228.93
65040 · Office Supplies	2,498.83
65050 · Telephone, Telecommunications	3,670.93
Total 65000 · Operations	7,107.95

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2ND JUDICIAL DISTRICT CASA PROGRAM

07/09/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

	Jul '18 - Jun 19
65100 · Other Types of Expenses	
65120 · Insurance - Liability, D and O	3,035.25
65160 · Other Costs	550.00
65170 · Non-Cash In Kind - Goods	2,160.16
65180 · Non-Cash In Kind - Services	23,824.00
Total 65100 · Other Types of Expenses	29,569.41
66000 · Salaries	140,015.13
66100 · Payroll Burden	
66102 · Employer FICA/Medicare Expense	9,835.26
66120 · Employer SUTA Expense	1,150.57
66140 · Workman Comp Insurance Expense	551.00
Total 66100 · Payroll Burden	11,536.83
68300 · Staff Travel & Training	
68310 · Staff Travel & Training	6,340.66
68320 · Staff Mileage	4,382.95
68330 · Staff Recognition & Expenses	751.27
68300 · Staff Travel & Training - Other	3,680.99
Total 68300 · Staff Travel & Training	15,155.87
68400 · Volunteer Travel & Training	
68410 · Volunteer Training	837.55
68420 · Volunteer Mileage	1,296.36
68430 · Volunteer Recognition	2,542.81
68440 · Volunteer Screening	1,606.92
Total 68400 · Volunteer Travel & Training	6,283.64
68500 · Board Expenses	308.08
70000 · VOID Check	0.00
Total Expense	240,967.31
Net Ordinary Income	1,566.98
Net Income	<u>1,566.98</u>

FY 2019 Report to the Legislature and ISC							
3rd District							
# of Children in Out of Home Care		789					
New CP petitions filed		163					
TOTAL children served by GAL Vol.		308					
TOTAL children appointed to Program		753					
NEW children subject to proceedings		300	We show 305				
Hours by GAL Volunteer		5434					
Number of NEW GAL Vols trained		33					
Number of children served by Staff		445					
Number of children appointed by unserved		0	36 not assigned to our Program. We are serving on all assigned cases.				

3rd District Guardian ad Litem Program

07/15/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

Jul '18 - Jun 19

Ordinary Income/Expense

Income

Contributions

Contributions - Individual	2,648.62
Contributions - Foundation	3,195.00
Contributions - Business	6,379.00
Contributions - Other	3,319.01
Contributions - Other	2,870.00

Total Contributions 18,411.63

Grant Revenue

ISC Grants - Restricted	106,453.92
ISC Grants - Unrestricted	82,079.04
Other Grants - Restricted	11,000.00

Total Grant Revenue 199,532.96

Fundraising

6,003.36

Interest Income

33.25

Total Income 223,981.20

Expense

Payroll Expenses

Salaries & Wages	124,479.86
Payroll Taxes	
FICA	8,880.35
Medicare	2,076.87
SUTA	1,027.05

Total Payroll Taxes 11,984.27

Health Insurance

7,728.00

Worker's Comp Insurance

466.00

Total Payroll Expenses 144,658.13

Staff Development

Conferences, Conventions, Mtgs	496.00
Staff Training	695.71
Travel Costs	
Airfare	1,069.39
Mileage/Parking	4,207.25
Travel Costs - Other	48.00

Total Travel Costs 5,324.64

Staff Development - Other 25.00

Total Staff Development 6,541.35

Contract Services

Accounting Fees	2,048.45
Internet Expenses	2,248.12
Office Equipment Lease	2,749.69
Web/Technology Services	210.82

Total Contract Services 7,257.08

Facility & Equipment

Rent	2,512.00
Repairs & Maintenance - Bldg	594.56
Utilities	
Gas & Power	2,821.77
Telephone Expenses	535.90
Other Utility Charges	422.02

Total Utilities 3,779.69

3rd District Guardian ad Litem Program

07/15/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

	Jul '18 - Jun 19
Total Facility & Equipment	6,886.25
Administrative	
Property Tax	107.17
Office Equipment	140.00
Office Supplies	2,507.19
Postage & Shipping	83.12
Software and Licenses	3,789.00
Administrative - Other	62.22
Total Administrative	6,688.70
Program Expenses	
Foster Fund	2,704.49
Bank Charges & Fees	345.16
Insurance Expense	
D & O Insurance	803.00
Property & Liability Insurance	485.00
Total Insurance Expense	1,288.00
Total Program Expenses	4,337.65
Community Outreach	
Advertising and Marketing	2,070.64
Craft Service	164.53
Dues & Subscriptions	335.00
Events	1,307.76
Fundraising	3,902.46
Total Community Outreach	7,780.39
Volunteer Development	
Background Checks/Fingerprints	3,351.42
Mileage Reimbursement	131.25
Volunteer Expenses	1,388.62
Volunteer Training	1,499.57
Total Volunteer Development	6,370.86
Total Expense	190,520.41
Net Ordinary Income	33,460.79
Other Income/Expense	
Other Income	
In-Kind Contributions - Goods	100.08
Total Other Income	100.08
Net Other Income	100.08
Net Income	<u>33,560.87</u>

**Fourth Judicial District Guardian *ad Litem* (GAL) Program
Report to the Idaho Legislature for FY2019**

CASES

Number of Child Protective Act petitions filed: 221 *

CHILDREN

Number of children served by a GAL program volunteer: 407

Total number of children appointed to the GAL program: 449

Number of children subject to proceedings in the district: 347 *

SERVICES

Nature of services provided by GAL program volunteers: Services provided were in accordance with I.C. §16-1632, §16-1633, §16-1634, and Idaho Juvenile Rule 35.

Number of hours of service by GAL program volunteers: 14,917 hours

Number of hours of service by attorneys: 2,925 hours

Number of *new* GAL program volunteers trained: 82

FINANCIAL

A complete financial statement for the Fourth Judicial District Guardian *ad Litem* (GAL) program's preceding fiscal year is attached to this report.

* Indicates number provided to the 4th Judicial District CASA program by the Idaho Supreme Court.

Additional Optional Information
to include in the Legislative Report

CHILDREN SERVED

Number of children served by GAL program *staff*: 12

Number of children *appointed to but unserved* by GAL program: 30

GAL Program highlights including strengths, successes and challenges:

Strengths:

- In FY19, the percentage of children (under 12 years of age) served by a GAL volunteer increased by 27.5%
- GAL volunteers reported 14,917 hours of services provided in FY19. This is a 95% increase in hours from FY18.
- Volunteer attorneys reported 127% more hours of service in FY19.
- Zero children were “monitored” in the 4th Judicial District in FY19.
- In FY19, the percentage of not served children dropped from 14% to 6.7%. We were unable to serve 30 children. However, this is a 44% drop from FY18 when we were unable to serve 54 children.

Successes:

- The 4th Judicial District CASA Program exceeded its goal of adding 70 new GALs in FY19. In fact, it added 82! This is a 15% increase from FY18 and a 418% increase from FY17. We are very proud of our year over year growth in this area.
- 6 Peer Coaches were added to the 4th Judicial District CASA program in FY19. A Peer Coach is a volunteer support role developed by National CASA. A Peer Coach is an experienced Guardian ad Litem volunteer nominated to be specially trained to support other Guardians ad Litem throughout their case with the intention of their role being to make support more accessible to the volunteers.
- Over the last year, twenty-two pro-bono volunteer attorneys either re-engaged with the program or started representing Guardians ad Litem to serve Ada County. Some of these attorneys were recruited through the efforts of Judge Moody, Justice Brody, Judge Ellis, and others.
- The Honorable, Judge Ellis, presented a total of twelve Child Protection 101 trainings to our pool of pro-bono attorneys, attorneys from across the state, and local Guardians ad Litem. This free continuing education opportunity covered the law governing Child Protective Act cases from start to finish.
- The 4th Judicial District CASA Program has an excess of volunteers in Valley and Elmore Counties. Due to successful marketing efforts, in rural counties, we currently have more volunteers than needed in these two counties. This surplus is also due to a lack

of new Child Protection case appointments coming out of these counties.

- In FY19, the 4th Judicial District CASA Program was able to procure a Legal Services Agreement with a local law firm, Naylor Hales. The nature of the representation provided included, but wasn't limited to: assisting with legal issues as they arise; providing mentorship and support for new pro-bono attorneys; assisting in the promotion of pro-bono attorney recruitment efforts in our judicial footprint. This service has been invaluable to the program as it grows and professionalizes.
- As a response to the 2018 Office of Performance Evaluation findings, the 4th Judicial District CASA Program worked closely with the courts, in their district, to ensure that all children, that we have been appointed to, receive representation. The program, in teamwork with one of the local judges, implemented a standard for the filing of a motion to rescind the GAL appointment if the program did not have a GAL available to take the case and request the court appoint legal counsel for the child as envisioned by Idaho Code § 16-1614(1). Likewise, if a GAL was available but we could not find a pro bono attorney from our volunteer pool, we motioned the Ada County court to appoint counsel to the GAL. These motions were filed, via iCourts, by the 4th Judicial District CASA Program on the fourteenth day prior to the scheduled Case Plan Hearing. While we hope to someday have enough volunteers to meet the 4th Judicial District's needs, the intent of these motions is to assist the courts in providing all children with legal representation when we cannot.
- Continuously solidifying partnerships with University of Idaho – College of Law and Concordia Law School to engage 1L and 2L students to become Guardians ad Litem.

Challenges:

- Additional and sustainable funding to hire more volunteer managers (Advocate Coordinators) to support the increase in volunteer numbers. Our estimated cost to operate CASA and serve all children under 12 years of age is ~\$448 thousand, we expect our numbers to double if we are serving youth under 18 years of age. Our FY2020 allocation from the Idaho Supreme Court is \$214,747.
- Ongoing need for volunteer Guardians ad Litem. Based off of FY18 number of children in out of home placements (809), the 4th Judicial District CASA Program would significantly more volunteers to affectively served all the children in its jurisdictional footprint.
- Data. The 4th Judicial District CASA Program would benefit from having real-time, and consistent data which would tell them such things as the number of children who were subject to a Child Protection proceeding in our district. That way no child would be under-represented.

FISCAL YEAR 2019 VOLUNTEER RECRUITMENT AND RETENTION PROJECT

Brief project description, goals, and outcomes:

As we look back on FY19 the goals of the team at Family Advocates/ the 4th Judicial District CASA Program were to:

- Recruit 158 new volunteer inquiries. This goal was achieved.
- Update our data management system to V16. This goal was achieved.

Revised Template 9/4/18

- Train 71 new Guardians ad Litem. We exceeded this goal and graduated 82 new GALs.
- Retain 85% of our current Guardians ad Litem. The program retained 80% of their GALs.

FY19 was a successful year for the 4th Judicial District CASA Program.

Family Advocates

PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
Income	
4000 Revenue from Direct Contributions	
4020 Private Foundation	2,000.00
Total 4000 Revenue from Direct Contributions	2,000.00
4100 Donated Goods & Services Revenue	
4110 Donated Professional Services	731,290.00
4120 Donated Volunteer Hours	312,367.00
4140 Gifts in Kind - Goods	50,717.50
Total 4100 Donated Goods & Services Revenue	1,094,374.50
4500 Revenue from government grants	
4520 State / County Grants	7,500.00
4540 VOCA - State of Idaho Grant	328,682.02
4550 Idaho Supreme Court Grant	212,675.66
Revenue	
Total 4520 State / County Grants	548,857.68
4530 Local Government Grants	63,500.00
Total 4500 Revenue from government grants	612,357.68
5400 Revenue from Other Sources	
5420 Reimbursement Background Check	2,642.74
Total 5400 Revenue from Other Sources	2,642.74
Total Income	\$1,711,374.92
GROSS PROFIT	\$1,711,374.92
Expenses	
7200 Salaries & Related Expenses	
7220 Salaries & Wages	284,498.69
7230 Pension Plan Contributions	4,130.38
7240 Employee Benefits - Not Pension	21,707.82
7250 Payroll Taxes, etc.	22,409.86
Total 7200 Salaries & Related Expenses	332,746.75
7500 Contract Service Expenses	
7520 Accounting fees	6,654.64
7540 Professional fees - other	105,147.19
7560 Professional Contract Web/IT	1,106.20
7580 Donated professional services	731,290.00
7585 Donated volunteer hours	312,367.00
Total 7500 Contract Service Expenses	1,156,565.03
8100 Nonpersonnel expenses	
8110 General (nonprogram) Supplies	1,324.57
8130 Telephone & telecommunications	5,912.21

	TOTAL
8140 Postage & shipping	576.37
8150 Computer Software	2,016.75
8160 Computer Hardware	149.14
8170 Printing & copying	6,517.00
8180 Books, subscriptions, references	23.32
8190 Internet/Web/Hosting fees	594.69
Total 8100 Nonpersonnel expenses	17,114.05
8200 Facility & Equipment Expenses	
8215 Building improvement & remodel	1,107.88
8220 Utilities	2,997.57
8230 Equipment rental & maintenance	40.75
8231 Xerox-lease payment	(3,437.70)
8270 Depreciation Expense	7,092.24
Total 8200 Facility & Equipment Expenses	7,800.74
8300 Travel & Meeting Expenses	
8320 Meals-nonprogram related	876.71
8330 Lodging	1,170.48
8340 Airfare	1,324.57
8345 Auto Reimbursement	3,981.02
8350 Conferences, conventions, meetings	505.00
Total 8300 Travel & Meeting Expenses	7,857.78
8400 Program Exp (Food, Supplies, Backg)	
8410 Program Specific Supplies & Costs	48,975.64
8425 Staff Development/Training	672.81
8430 Program Food and Meals	2,952.76
8435 Background Checks	5,512.00
8445 Volunteer Development/Training	1,155.46
8450 Volunteer Recognition	1,546.68
8455 Volunteer Recruitment	16,523.05
8470 Program Promotion & Advertising	914.23
Total 8400 Program Exp (Food, Supplies, Backg)	78,252.63
8500 Insurance, Bank Fees, Dues, Other expenses	
8510 Directors & Officers Lia Insurance	3,229.27
8520 Membership dues - organization	595.56
8545 Donor/Partner Recognition	13.70
8550 Bank & Merchant Fees	2,018.82
8590 Other Expenses	30.00
Total 8500 Insurance, Bank Fees, Dues, Other expenses	5,887.35
8556 Interest Expense - Note Payable	
8555 Interest expense	221.41
Total 8556 Interest Expense - Note Payable	221.41
Total Expenses	\$1,606,445.74
NET OPERATING INCOME	\$104,929.18

	TOTAL
NET INCOME	\$104,929.18

Fifth District Guardian *ad Litem* (GAL) Program

Report to the Idaho Legislature for FY2019

CASES

Number of Child Protective Act petitions filed: 211

CHILDREN

Number of children served by a GAL program volunteer: 289

Total number of children appointed to the GAL program: 449

Number of children subject to proceedings in the district: 449

SERVICES

The services and duties performed by our CASA Volunteers are as outlines in the Idaho Child Protective Act Statute.

16-1633. GUARDIAN AD LITEM - DUTIES. Subject to the direction of the court, the guardian ad litem shall advocate for the best interests of the child and shall have the following duties which shall continue until resignation of the guardian ad litem or until the court removes the guardian ad litem or no longer has jurisdiction, whichever first occurs:

- (1) To conduct an independent factual investigation of the circumstances of the child including, without limitation, the circumstances described in the petition.
- (2) To file with the court prior to any adjudicatory, review or permanency hearing a written report stating the results of the investigation, the guardian ad litem's recommendations and such other information as the court may require. In all post-adjudicatory reports, the guardian ad litem shall inquire of any child capable of expressing his or her wishes regarding permanency and, when applicable, the transition from foster care to independent living and shall include the child's express wishes in the report to the court. The guardian ad litem's written report shall be delivered to the court, with copies to all parties to the case at least five (5) days

before the date set for the hearing. The report submitted prior to the adjudicatory hearing shall not be admitted into evidence at the hearing and shall be used by the court only for disposition if the child is found to be within the purview of the act.

(3) To act as an advocate for the child for whom appointed at each stage of proceedings under this chapter. To that end, the guardian ad litem shall participate fully in the proceedings and to the degree necessary to adequately advocate for the child's best interests, and shall be entitled to confer with the child, the child's siblings, the child's parents and any other individual or entity having information relevant to the child protection case.

(4) To monitor the circumstances of a child and to assure that the terms of the court's orders are being fulfilled and remain in the best interest of the child.

(5) To maintain all information regarding the case confidential and to not disclose the same except to the court or to other parties to the case.

(6) Such other and further duties as may be expressly imposed by the court

Number of hours of service by GAL program volunteers: 3258

Number of hours of service by attorneys: Unable to track. Gal attorneys in our district are paid through the county.

Number of *new* GAL program volunteers trained: 21

FINANCIAL

A complete financial statement for the Fifth Judicial District Guardian *ad Litem* (GAL) program's preceding fiscal year is attached to this report

Additional Optional Information
to include in the Legislative Report

CHILDREN SERVED

Number of children served by GAL program *staff*: 160

Number of children *appointed to but unserved* by GAL program: 0

GAL Program highlights including strengths, successes and challenges.

Our CASA Program has many strengths that include its CASA Volunteers, Board of Directors and Staff. All program participants work diligently to uphold Idaho statutes and the standards set by the National CASA Association. Our staff and board are committed to supporting our CASA Volunteers in any way possible to ensure the children we are appointed to receive the highest standard of advocacy services. We are successful in gaining the support of our communities and are proud of our collaborative relationships with stakeholders in our district. We continue to find it a challenge to stretch the time of the board and staff between the important work we do and fundraising.

FISCAL YEAR 18/19 VOLUNTEER RECRUITMENT AND RETENTION PROJECT

Brief project description: Due to insufficient CASA volunteers to work the cases appointed to our program, we focused our efforts on recruiting additional volunteers in counties that were in the most need.

Project Goal: Our goal was to recruit and train an additional 20 CASA volunteers.

Project Outcome: We reached our goal of recruiting and training an additional 20 CASA volunteers by training 21 additional individuals.

➤ **Representative King data for FY 2018/19**

- Number of children served by your program- 449
- Total number of active volunteers- 64
- Number of children served by a GAL volunteer
Under 12- 183
12 and over- 106
- Number of children served by staff GAL
Under 12-126
12 and over- 34
- Children not served a volunteer or staff
Under 12- 0
12 and over- 0
- % of children served by a GAL volunteer
Under 12- 78.53
12 and over- 21.46
- % of children not served by a GAL volunteer
Under 12- 63.24
12 and over- 36.75

FIFTH JUDICIAL DISTRICT CASA PROGRAM, INC.

12/05/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
410 · Grants	
410.3 · Other Grants	21,364.00
Total 410 · Grants	21,364.00
4100 · Contributions - Individual	15,139.27
4100.0 · Cash Contributions	
4100.1 · Contributions -Found/Agenc	122.80
4100.2 · Contributions - Individuals	56,549.86
4100.3 · Contributions - Other	1,262.00
Total 4100.0 · Cash Contributions	57,934.66
4110 · Contributions - Churches	1,000.00
4200 · Fundraising	
411.03 · Noncommitted Fundraising	-950.00
4200 · Fundraising - Other	65,701.58
Total 4200 · Fundraising	64,751.58
4300 · Supreme Court Grants	
4301 · Restricted GAL	141,821.13
4300 · Supreme Court Grants - Other	20,251.77
Total 4300 · Supreme Court Grants	162,072.90
Total Income	322,262.41
Gross Profit	322,262.41
Expense	
500 · Office Expenses	
500.6 · Shredding & Recycling	15.00
Total 500 · Office Expenses	15.00
550 · Rental & Operation Leases	
550.2 · Equipment Rental & Maintenance	285.00
Total 550 · Rental & Operation Leases	285.00
600 · Computer Expense	
600.1 · Computer Supplies & Equipment	764.50
600.2 · Software & Licenses	128.99
600.3 · Computer Services	68.41
600.4 · Web/ Technology Services	2,061.00
Total 600 · Computer Expense	3,022.90
6230 · Bank Charges & Fees	0.01
625 · Misc. Expenses	
625.2 · Credit Card Processing Fees	116.83
Total 625 · Misc. Expenses	116.83
6330 · Dues & Subscriptions	4,156.00
6340 · Employee Benefits	
6340.1 · Health Insurance	26,973.34
Total 6340 · Employee Benefits	26,973.34
6420 · Insurance	
Property & Liability	741.73
6420 · Insurance - Other	2,182.94
Total 6420 · Insurance	2,924.67
6540 · Mileage/ Parking	11,411.74
6550 · Office Equipments	101.55
6560 · Office Rental	6,000.00

FIFTH JUDICIAL DISTRICT CASA PROGRAM, INC.

12/05/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

	Jul '18 - Jun 19
6560*OE · Payroll Expenses	
Taxes	14,044.54
Wages	191,287.91
Total 6560*OE · Payroll Expenses	205,332.45
6570 · Office Supplies	2,954.88
6592 · Other Supplies	1,377.07
66000 · *Payroll Expenses	0.00
6620 · Program Expenses	337.15
664 · Professional Services	
664.1 · Bookkeeping/Accounting Expenses	318.00
664.3 · Legal Services	2,240.50
664.4 · Advertising & Marketing	1,311.16
Total 664 · Professional Services	3,869.66
6650 · Rent & Lease	7,248.33
6670 · Repair & Maintenance Supplies	18.11
6820 · Taxes & Licenses	1,102.18
6840 · Travel	2,502.28
6891 · Printing & Reproduction	3,081.25
6999 · Uncategorized Expenses	-315.42
725 · Insurances	
725.1 · Property & Liability Insurance	2,896.43
725.4 · Workers comp Insurance	834.00
Total 725 · Insurances	3,730.43
750 · Program Expense	
750.1 · Background Checks/ Fingerprint	2,042.20
750.2 · Volunteer Training	1,184.69
750.3 · Volunteer Expenses	993.79
750.5 · Fundraiser Expenses	7,249.99
Total 750 · Program Expense	11,470.67
800 · Employee Development	
800.1 · Staff Training	1,841.00
Total 800 · Employee Development	1,841.00
850 · Other Services	
850.1 · Repair & Maintenance Services	967.58
850 · Other Services - Other	30.00
Total 850 · Other Services	997.58
900 · Travel Costs	
900.1 · Mileage	
900.12 · Volunteer Mileage	37.30
Total 900.1 · Mileage	37.30
Total 900 · Travel Costs	37.30
950 · Communication Costs	
950.1 · Telephone Expenses	4,556.00
950.2 · Internet Expenses	3,436.11
Total 950 · Communication Costs	7,992.11
Total Expense	308,584.07
Net Ordinary Income	13,678.34

Profit & Loss

July 2018 through June 2019

	Jul '18 - Jun 19
Other Income/Expense	
Other Expense	
6561 - Payroll Expense - GAL	30.00
Total Other Expense	30.00
Net Other Income	-30.00
Net Income	13,648.34

Sixth Judicial District Guardian *ad Litem* (GAL) Program

Report to the Idaho Legislature for FY2019

CASES

Number of Child Protective Act petitions filed: 74

CHILDREN

Number of children served by a GAL program volunteer: 254

Total number of children appointed to the GAL program: 138

Number of children subject to proceedings in the district: 145

SERVICES

Nature of services provided by GAL program volunteers: The 6th Judicial District volunteers provided several services to the children and families we serve. Volunteers were able to advocate, investigate, and provide case management. Volunteers also made referrals to several different agencies for additional services, provided court reports, records, and offered each child educational support. Volunteers were able to monitor and interact with families and children through the year continuing to build strong relationships.

Number of hours of service by GAL program volunteers: 4,269.5

Number of hours of service by attorneys: 1,681.5

Number of *new* GAL program volunteers trained: 20

FINANCIAL

A complete financial statement for the Sixth Judicial District Guardian *ad Litem* (GAL) program's preceding fiscal year is attached to this report.

Additional Optional Information
to include in the Legislative Report

CHILDREN SERVED

Number of children served by GAL program *staff*: 93

Number of children *appointed to but not served* by GAL program: 0

GAL Program highlights including strengths, successes and challenges.

The 6th Judicial District GAL Program has experienced a very successful FY2019. Our program has appreciated many successes such as recruiting, screening, and training 20 new volunteer advocates who were all able to take a case and serve children within the district. Our team really found a groove this year and built strong working relationships with each other and our volunteers, which resulted in the ability for us to serve more children with a volunteer advocate versus program staff members. Furthermore, we were also able to successfully add support at each court hearing and impose a system to review and submit court reports more efficiently. In the last year we have concentrated on being more visible in the communities, which has benefited our program greatly. In addition to a successful year of fundraising, which included conducting two of the most fruitful fundraisers ever realized, our program was able to host a variety of appreciation events for our volunteer advocates, which has helped with overall volunteer retention. Our program hosted its 20th annual appreciation dinner with 105 attendees, which was an eventful evening filled with many deserving awards, recognitions and an amazing keynote speaker. Some notable successes the program obtained included organizing and hosting monthly in-service trainings, leading to over 750 hours of training for our existing volunteer advocates and staff. Additionally we were able to provide over 820 hours of pre-service training to the 20 new volunteers on boarded during the year. Our program was able to increase training in our more rural counties and we were even able to recruit volunteer advocates to serve children aside from Bannock County. The program made a very important and needed purchase in the fiscal year. We purchased two vehicles which helps efficiently and economically reach each county the program serves. Some of the ongoing challenges the program faced in fiscal year 2019 was getting our volunteer attorneys to show up for court hearings. Many of them find it a struggle to wait for hearings to begin and end, as it takes time away from their non-volunteer attorney hours. We are still struggling to recruit volunteers in one of our most rural counties, Oneida County, which had several cases open through the year. Unfortunately we don't currently have any volunteer advocates residing there. Highly qualified program staff members manage those cases. Finally, one of the biggest challenges the program faced was working with Health and Welfare. The high turnover in caseworkers and lack of consistent communication with the program lead to confusion with both program staff and volunteer advocates. Overall, FY2019 was a good solid year for the program. Our program is finally at a place, with its new leadership and employees, where it has a united front and the ability to serve children more effectively and thoroughly.

FISCAL YEAR 2019 VOLUNTEER RECRUITMENT AND RETENTION PROJECT

Brief project description: The 6th Judicial District CASA Program spent the last fiscal year working on improving retention, support and training of its existing volunteers. The program also continued with its ongoing goal of utilizing the Training and Recruiting Coordinator to recruit and train new program volunteers.

Project Goal: The programs project goal was to continue serving more children with a volunteer advocate, recruit, screen and train new volunteers, attend the National CASA Conference, keep the programs data management system current, offer in-service training each month, and use recognition events to retain the bulk of the programs current volunteers.

Project Outcome: The program was able to increase the number of children served with a volunteer advocate and reduce the number of children served by a qualified staff member. The program was able to recruit, screen and train 20 new volunteers surpassing the goal it set of 12. The Executive Director and Training and Recruiting coordinator were able to attend the National CASA Conference gaining knowledge on the new CASA curriculum and branding items. The program was able to work hard on keeping its data management system accurate and up to date, even preparing to make expansions next year. The program offered in-service training each month cultivating a total of 767 in-service hours thorough the entire year. Finally, the program was able to offer 829.5 hours of pre-service training to our recruited volunteers.

CASA
Balance Sheet
 As of June 30, 2019

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	226.62
Certificate of Deposit	45,976.02
Citizens Community Bank - Check	46,274.68
Citizens Community Bank - MM	155,003.88
Potelco UCU-checking	18,868.85
Potelco United Credit Union-sav	63,161.62
Total Checking/Savings	329,511.67
Total Current Assets	329,511.67
Fixed Assets	
Land	30,000.00
Vehicles	31,000.00
Accumulated Dep	-126,808.02
Office Furniture & Equip	62,561.00
Office Building	120,502.00
Total Fixed Assets	117,254.98
Other Assets	
Promise to Give	16,950.00
Prepaid Expenses	1,000.00
Total Other Assets	17,950.00
TOTAL ASSETS	464,716.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Payroll Payable	3,629.75
Accounts Payable	591.98
Total Accounts Payable	4,221.73
Other Current Liabilities	
Payroll Taxes Payable	3,188.33
Total Other Current Liabilities	3,188.33
Total Current Liabilities	7,410.06
Total Liabilities	7,410.06
Equity	
Retained Earnings- Restricted	18,111.32
Retained Earnings-Unrestricted	418,732.42
Net Income	20,462.85
Total Equity	457,306.59
TOTAL LIABILITIES & EQUITY	464,716.65

CASA
Profit & Loss
 July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
CONTRIBUTIONS	
Individual Donations	7,201.11
Foundations/Organizations	8,810.71
Total CONTRIBUTIONS	16,011.82
GRANTS	
United Way	25,566.64
Counties	40,500.00
State GAL Funding	95,962.66
State VOCA Grant	42,059.00
GRANTS - Other	5,500.00
Total GRANTS	209,588.30
FUNDRAISING	
Golf Tournament	22,069.36
Guns & Hoses	8,675.75
Taco Bell	24,860.50
Other Fundraising	537.66
FUNDRAISING - Other	0.00
Total FUNDRAISING	56,143.27
OTHER INCOME	
Interest-	736.84
Interest - Money Market	54.11
Miscellaneous Income	122.59
Total OTHER INCOME	913.54
Total Income	282,656.93
Expense	
RENT & OPERATING LEASES	
Soda Springs Office	3,000.00
Total RENT & OPERATING LEASES	3,000.00
OFFICE & ADMIN SUPPLIES	
Printing and Reproduction	258.91
Supplies-Office	5,720.47
Supplies - Other	358.35
Board Expenses	337.09
Postage and Delivery	620.60
OFFICE & ADMIN SUPPLIES - Other	-592.82
Total OFFICE & ADMIN SUPPLIES	6,702.60
COMMUNICATION COSTS	
Telephone/Internet	5,401.96
Total COMMUNICATION COSTS	5,401.96
TRAVEL COSTS	
Meals	1,417.22
Lodging	3,556.62
Airfare	1,512.00
Staff Mileage	6,268.02
TRAVEL COSTS - Other	411.06
Total TRAVEL COSTS	13,164.92
EMPLOYEE DEVELOPMENT	
Dues and Subscriptions	855.00
Staff Training	1,530.00
Total EMPLOYEE DEVELOPMENT	2,385.00

CASA
Profit & Loss
 July 2018 through June 2019

	Jul '18 - Jun 19
VOLUNTEER SERVICES	
Fingerprints/Background Checks	1,843.78
Volunteer Expenses	508.03
Volunteer Recognition	3,826.75
Volunteer Training	561.29
Total VOLUNTEER SERVICES	6,739.85
OPERATING EXPENSES	
OTHER SERVICES	
Office Equipment/Software	422.85
Lawn Mowing & Snow Removal	270.00
Maintenance and Repair	33.48
OTHER SERVICES - Other	75.00
Total OTHER SERVICES	801.33
PROFESSIONAL SERVICES	
Auditing	4,450.00
Total PROFESSIONAL SERVICES	4,450.00
Total OPERATING EXPENSES	5,251.33
PAYROLL EXPENSES	
EMPLOYEE BENEFITS	
Workmen's Comp	1,354.00
Health Insurance	2,555.47
Retirement Benefits	2,159.29
EMPLOYEE BENEFITS - Other	4,310.00
Total EMPLOYEE BENEFITS	10,378.76
SALARIES & WAGES.	
Salaries & Wages-Employees	157,049.06
SALARIES & WAGES. - Other	3,629.75
Total SALARIES & WAGES.	160,678.81
PAYROLL TAXES	
FICA & MC	10,370.28
SUTA	1,189.24
Total PAYROLL TAXES	11,559.52
Total PAYROLL EXPENSES	182,617.09
UTILITIES	
Gas and Electric	2,159.63
Water/Sewer/Garbage	734.21
Total UTILITIES	2,893.84
MISCELLANEOUS EXPENSES	
Grant Purchases	2,717.98
Depreciation Expense	8,633.80
Insurance	
Directors & Officers	1,891.00
Property & Liability	4,113.00
Insurance - Other	60.00
Total Insurance	6,064.00
Fundraiser Expense	
Taco Bell	4,904.79
Golf Tournament	6,424.50
Guns & Hoses	788.58
Fundraiser Expense - Other	525.01

3:48 PM

09/24/19

Accrual Basis

CASA
Profit & Loss
July 2018 through June 2019

	Jul '18 - Jun 19
Total Fundraiser Expense	12,642.88
Advertising & Program Promotion	2,803.95
Various Misc Expenses	177.63
MISCELLANEOUS EXPENSES - Other	997.25
Total MISCELLANEOUS EXPENSES	34,037.49
Total Expense	262,194.08
Net Ordinary Income	20,462.85
Other Income/Expense	
Other Income	
OTHER- INCOME	
In-Kind Contributions	168,150.00
Total OTHER- INCOME	168,150.00
Total Other Income	168,150.00
Other Expense	
OTHER EXPENSES	
In-Kind Expenses	168,150.00
Total OTHER EXPENSES	168,150.00
Total Other Expense	168,150.00
Net Other Income	0.00
Net Income	20,462.85

7th Judicial District Guardian *ad Litem* (GAL) Program
Report to the Idaho Legislature for FY2019

CASES

Number of Child Protective Act petitions filed: 102

CHILDREN

Number of children served by a GAL program volunteer: 366

Total number of children appointed to the GAL program: 386

Number of children subject to proceedings in the district: 231

SERVICES

Nature of services provided by GAL program volunteers:

16-1633. GUARDIAN AD LITEM — DUTIES. Subject to the direction of the court, the guardian ad litem shall advocate for the best interests of the child and shall have the following duties which shall continue until resignation of the guardian ad litem or until the court removes the guardian ad litem or no longer has jurisdiction, whichever first occurs:

- (1) To conduct an independent factual investigation of the circumstances of the child including, without limitation, the circumstances described in the petition.
- (2) To file with the court prior to any adjudicatory, review or permanency hearing a written report stating the results of the investigation, the guardian ad litem's recommendations and such other information as the court may require. In all post-adjudicatory reports, the guardian ad litem shall inquire of any child capable of expressing his or her wishes regarding permanency and, when applicable, the transition from foster care to independent living and shall include the child's express wishes in the report to the court. The guardian ad litem's written report shall be delivered to the court, with copies to all parties to the case at least five (5) days before the date set for the hearing. The report submitted prior to the adjudicatory

hearing shall not be admitted into evidence at the hearing and shall be used by the court only for disposition if the child is found to be within the purview of the act.

(3) To act as an advocate for the child for whom appointed at each stage of proceedings under this chapter. To that end, the guardian ad litem shall participate fully in the proceedings and to the degree necessary to adequately advocate for the child's best interests, and shall be entitled to confer with the child, the child's siblings, the child's parents and any other individual or entity having information relevant to the child protection case.

(4) To monitor the circumstances of a child and to assure that the terms of the court's orders are being fulfilled and remain in the best interest of the child.

(5) To maintain all information regarding the case confidential and to not disclose the same except to the court or to other parties to the case.

(6) Such other and further duties as may be expressly imposed by the court order.

Number of hours of service by GAL program volunteers: 4,803

Number of hours of service by attorneys: (1.25 hours per case) 2,715

Number of *new* GAL program volunteers trained: 28

FINANCIAL

A complete financial statement for the 7th Judicial District Guardian *ad Litem* (GAL) program's preceding fiscal year is attached to this report.

Additional Optional Information
to include in the Legislative Report

CHILDREN SERVED

Number of children served by GAL program *staff*: 20

Number of children *appointed to but unserved* by GAL program: 0

GAL Program highlights including strengths, successes and challenges.

- 28 new CASA/GAL volunteers were recruited and trained within the Judicial District VII area.
- 206 new children were appointed to the program, 205 were served by a CASA/GAL volunteer.
- Our program utilizes the services from 58 pro bono attorneys, these attorneys are utilized in all counties except Teton and Bingham counites.
- Challenges continue to include:
 - having a sufficient number of staff available to supervise the new and existing CASA/GAL volunteers.
 - Having available pro bono attorneys in the rural counties to take cases.

FISCAL YEAR 19 VOLUNTEER RECRUITMENT AND RETENTION PROJECT

Project Goal:

- To appoint a trained, effective CASA/GAL volunteer to every child we received appointment to.
- To further develop CASA/GAL volunteer retention activities.

Project Outcome:

- To recruit and train 20 CASA/GAL volunteers
- To retain 85% of existing CASA/GAL volunteers and 85% of the newly trained CASA/GAL volunteers.

Brief Project Description:

Our program was able to exceed our goal of recruiting and training 20 new CASA/GAL volunteers as we recruited and trained 28. We added new volunteers in Bonneville, Bingham, Jefferson, Madison, Teton, Lemhi and Custer counties.

We were able to retain 93% of new CASA/GAL volunteers and only 76% of the existing CASA/GAL volunteers. Exit interviews were held with the 15 volunteers who left, and results showed that only 1 left due to frustration with the system, 9 left due to personal and employment restraints and 5 moved from the area.

➤ Representative King data for FY 2019

- Number of children served by your program in FY 2019: 386
- Total number of active volunteers in FY 2019: 80
- Number of children served by a GAL volunteer: 366
 - Under 12 257
 - 12 and over 109
- Number of children served by staff GAL: 20
 - Under 12 8
 - 12 and over 12
- Children monitored by staff: 0
 - Under 12
 - 12 and over
- Children not served by a volunteer or staff: 0
 - Under 12
 - 12 and over
- % of children served by a GAL volunteer 95%
 - Under 12 70%
 - 12 and over 30%
- % of children served by staff GAL 5%
 - Under 12 40%
 - 12 and over 60%

Judicial District VII CASA Program, Inc.

09/27/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
GAL - Supreme Court Allocation	122,602.04
Counties	13,250.00
Contributions	51,619.08
Fundraising	21,689.52
Grants	10,577.00
Refunds	171.78
Total Income	219,909.42
Gross Profit	219,909.42
Expense	
Brokerage fees	3,024.88
Office Expense	4,619.62
Communication Costs	3,151.18
Program Expense	20,472.24
Equipment	1,373.93
Bank Service Charges	97.50
Board Expense	50.99
Depreciation Expense	1,342.20
Insurance	4,094.04
Professional Fees	900.00
Rent	16,200.00
Salaries and Wages	135,458.11
Total Expense	190,784.69
Net Ordinary Income	29,124.73
Other Income/Expense	
Other Income	
Realized gain of securities	21,288.60
Unrealized Investment Gain	-4,534.36
Interest Income	16.23
Total Other Income	16,770.47
Net Other Income	16,770.47
Net Income	45,895.20