

## **Firearms Restriction/Relief Project:**

➤ **Training**

➤ **FAQ**

### **Training:**

The Firearm Training Webinar presented August 1, 2013, is now available at the following link: <http://www.isc.idaho.gov/judicial-education/clerks-archive>

Training for clerks participating in this case processing should be done during regular working hours since it addresses the required case processing steps for new and current cases. It will also explain the clean-up project available to court staff.

While working on the data clean up portion please ask court staff to put aside “time consuming” cases in a “Need Help” pile to address with a supervisor, or one of the AOC staff. This will allow court staff to more efficiently process cases. There is a set budget for each county on this effort. There is also a target time for completion, 12/31/2013. This information is outlined for each county in the “Grant Budget Worksheet” which was distributed in the administrative packet. It is very possible that some counties will be able to complete this project “under budget” so that excess hours can be redistributed as necessary.

**Identification Details, Case Information Sheets, Answers Affecting All Project Case Types, Files at State Archive Office and Administrative Answers are included under Administrative Questions.**

### **FAQ:**

#### **Administrative Questions:**

**Question:** Work on this project is being paid by grant funds for time worked outside of regular working hours. Do grant funds only pay for the actual looking at cases and entering information? Is time spent on time sheets and HR forms included? I would think not, but thought I should ask. In the same vein, there will be information coming into the office in regard to our requests for information - I imagine this could be received, noted and information entered under the grant hours.

**Answer:** Your time sheets for the project can be done on project time. Clerks are asked to stay current on timesheet entries to minimize pay for tasks outside the primary focus of firearm reporting. HR forms are completed as part of the project training and set-up so are not paid from grant funds.

It's recommended that bulk filings of the returned identification details on historical cases be processed by the project staff who know what to do quickly and efficiently. The insertion of identification details which are found in the case file, but are not yet entered in ISTARs, will be entered on "project time" subject to grant funds being available. Return of requested information on existing cases are considered current filings. Please remember the submission of new data entered on current cases will be performed during regular working hours.

Training (review of the webinar training) should also be done during regular working hours since instruction on the correct steps for current cases is provided and the grant project available on historical cases is explained.

**Question:** May we begin this project in September? It would work out better with our current case workload?

**Answer:** If you think that allows you time to complete the cases to be examined by the end of year; please schedule the work to accommodate your workload. Remember project hours are performed outside of regular working hours.

**Question:** More cases than originally projected have been discovered during the project; how will this impact the county court?

**Answer:** An increase in the projected number of cases to be examined was anticipated. Some counties have learned a significant number of cases were filed under other case types (e.g. Hospitalization cases filed as Civil "OT"). Those cases also need to be correctly reported to the FBI and the quantity for a few counties is greater than originally thought.

Our deadline is now set for 12/31/2013. The pre-defined amount for each county has been allocated (see the Grant Budget Worksheet distributed in the administrative packet). The hours worked by staff will be monitored and a possible extension of the due date will be discussed as the progress of the project is reviewed.

**Question:** Who will review the cases that have been sent to Boise at the Archive Building? What if there is no local image?

**Answer:** Please view your microfilmed or scanned final order or judgment. It has the information you need to determine what the disposition is. Prompt an involved party to obtain the identification details on cases with firearm restrictions. If you don't have an image of the final order, please provide the local case name and number plus the archive location (box or carton number sent to the Idaho State Archives) to Patty Dube' at [pdube@idcourts.net](mailto:pdube@idcourts.net). AOC staff is working on the process for files you need to examine that are located at the State Archive Office and no local image exists.

**Question:** Explain how to obtain the subject's identification details on historic and current cases – are Case Information Sheets required at case filing?

**Answer:** Forms to aid court staff in gathering the subject's identification details on historic and current cases have been provided. These forms prompt for the needed data to accomplish firearm reporting and are not what will be used if Case Information Sheets are eventually required by Court Rule (New Case Information Sheets being developed are expected to ask for the subject's identification details and more so they will replace the forms being used on this project if eventually required by Court Rule). We think you'll agree that, generally speaking, responding parties find it easier to fill in a quick form than provide the details some other way. This also makes tracking the source of submitted data easier for the court. The Information Sheet is easily recognized by court staff to do data entry and then seal it in the court file.

These forms are not required by Court Rule but ask petitioners to complete the details on the subject at case filing. Court staff enter the data on ISTARs so at disposition, an accurate and complete record is

reported to the FBI. The administrative packet has letters and memos to provide petitioners who ask why you are gathering the information.

During examination of historic case files, please look in your court records not only at the file being reviewed but for a criminal or juvenile case, or even a divorce or domestic violence on the same subject. Those cases may have what you seek. If no other records exist, or the ID details are still missing, please prompt for the information using the Information Sheet. The administrative packet sent to the contact person for each county has suggested letters, memos and ISTARs documents that can be used to prompt for the identification details. They may be used together with the provided Information Sheets. If you have NOT received the administrative packet(s), please contact Patty Dube', pdube@idcourts.net  
NOTE: the more critical personal identifying elements are the complete name, DOB, and SSN.

**Question:** If the subject's identification details are found in another court record, what should be done?

**Answer:** If a subject match is confirmed, copy the other court record (or a print screen of the repository record) and seal in the historical case perhaps marked as "FBI ID Source". This makes a record of where the information was obtained. You should mark the source case number (& county if applicable) on the document/print screen.

**Question:** What if DOB and SSN are obtained but not height, weight, hair or eye color?

**Answer:** Court staff should attempt to obtain the height, weight, hair and eye color when asking for the DOB and SSN information. However, if not provided or if it's the ONLY missing data involved in a closed case; the clerk does not need to follow up further for height, weight, hair and eye color. When a clerk has prompted for the information from an involved party, they will enter "CORE" on the ROA to show the file has been reviewed, updated and the best attempt to gather the required information has been made.

For cases missing the DOB and SSN, the local project lead worker or assigned judge should be consulted to determine the next steps for obtaining the additional information. A local practice should be developed, such as a letter from the assigned judge or setting a hearing, to obtain the critical DOB and SSN to report a complete and accurate record to the FBI.

**Question:** If I am recalling correctly, the entry of these identifiers causes the case to re-report to the FBI / BCI? If this is the case and we have exhausted all means of specific identifiers and do not have that information, does the CV Disposition entered and the subsequent ROA code of CORE, cause the old case to re-report?

**Answer:** Any update of the 6 items of identification (SSN, DOB, Height, Weight, Hair Color and Eye Color) will cause the restriction to re-report. This re-report occurs if the case disposition (or G/C appointment checkboxes) correctly indicate firearm reporting should be applied. When you enter, or correct any of the identifiers, and enter CORE on the ROA, the court record reflects that the court entered what was needed to the best of their ability OR prompted for the rest of the details. The details may not be submitted by the involved party but the record shows the court attempted to obtain the information. In the case of a missing SSN or DOB, when a firearm restriction has been applied, the case should be referred to a court lead worker or the assigned judge to determine the next steps.

**Question:** What if a firearm restriction is entered in error? How is the record corrected?

**Answer:** The webinar hand-out on Page 24-26 describes how to fix this scenario and includes print screens. You correct the judgment to be "Firearm Restriction Entered in Error" using the original judgment date; add another disposition with the correct judgment and date according to the final order; on the disposition you added with the correct judgment make a note in the comment field "Previous Disposition Entered in Error".

**Question:** So we don't have to change those old ones, just leave them and the RD will report correct?

**Answer:** You can tell if the case has reported a restriction and/or relief by viewing the SUBJECT'S Firearm Status tab (under the subject's party history). If the restriction and/or relief does NOT display there, follow the directions in the webinar hand-out on Page 29 for ACTION by clerk if restriction/relief is missing. Once a firearm restriction is in place, it is not removed except by court order in the separate Civil RD (Relief from Disability) Case. Programming in the RD case automatically updates the case where the restriction originated (you will manually complete the relief date field under the subject tab on the civil case screen of the underlying case as the last step). There are steps to correct the court record if a restriction is entered in error - see page 24-26 of the webinar hand-out. Please email Patty Dube' if you have problems (pdube@idcourts.net)

**Question:** What if the restriction is relieved or removed in error, how is the record corrected?

**Answer:** When relief of a firearm restriction is entered in error (the restriction is removed), it's not easily corrected. The software doesn't allow you to re-apply the restriction because it sees that as needing to be done in a separate case (new restriction should be a new event). This prevents multiple restrictions in one case. Because the restriction was removed in error, verify the disposition is correct (e.g. Hospitalization Ordered) with the original judgment date. Make notes on 1) the case screen, 2) disposition screen and 3) ROA as follows:

"Firearm Restriction Removed in Error \_\_\_\_/\_\_\_\_/\_\_\_\_. Restriction on CV 01 00000 is valid and remains in effect."

The note will display on the Firearm Status tab. Most importantly email Patty Dube', [pdube@idcourts.net](mailto:pdube@idcourts.net) with the case number(s) so she can capture the print screens to send to BCI. It is critical to communicate directly to BCI in these scenarios because no further reporting can be done through the ISTARs case to correct the record.

## **Hospitalization Cases:**

**Question:** There are numerous dispositions other than hospitalization ordered, abeyance, etc. We have those Gravely III, etc. Should we be using those now?

**Answer:** No, those are not current. They should have been inactivated preventing selection now. It is important to know that some of those "older" findings will have triggered the restriction. That will be evident by the red flag on the disposition screen indicating a firearm restriction. Please report disposition options that should no longer be in use so they can be inactivated (such as Gravely III – Involuntary Commitment or Gravely III – Voluntary Commitment).

**Question:** Do we need to inactivate those old dispos? We still have them.

**Answer:** If you have dispositions that are no longer to be used, please inactivate them. If you have questions about this Table Setup (under Civil Processing) please do not hesitate to contact Patty Dube' at: [pdube@idcourts.net](mailto:pdube@idcourts.net). Patty will contact you, and review your county setup, and guide you through the configuration process.

**Question:** Hospitalizations- If the "In Favor of" shows as Other Party and not Subject...do we need to abeyance to these cases?

**Answer:** Hospitalization cases where the subject was involuntarily committed are in favor of the "other party" which is usually the Idaho Dept of H & W. Most counties show the abeyances as in favor of the subjects. More critical is the correct disposition of involuntary commitment (hospitalization ordered) which triggers the firearm reporting. An abeyance does not trigger the reporting, and should not.

**Question:** Can we request a copy of the Driver's license from the attorney filing the petition for hospitalization?

**Answer:** Best practice may be to have them complete the Information Sheet that is not required by Rule (yet) but provided to assist you in obtaining needed data for firearm reporting. An attorney (the prosecutor in hospitalization cases) probably won't have a copy of the license but may have the information from the officer's incident report usually obtained from the subject's driver's license, or record's check, done by the reporting officer.

**Question:** In the cleanup process will we need to separate out each hospitalization for a party that has been filed under the same case number?

**Answer:** This matter is under review but it appears you may have to. An example of the problem in keeping them in one case is as follows: Multiple instances/petitions filed as a single case will result in multiple dispositions reported under the one case number. A subject may obtain relief for one instance/petition and disposition but not all. The reporting would be confusing as to whether the subject is relieved of the one restriction as intended, or all restrictions under the one case number. AOC Staff are working to develop steps for fixing this issue. The steps will be provided to counties identified with "stacked" cases. New petitions should NOT continue to be added to an existing case number for hospitalization or domestic violence cases. If that is the process you have historically followed in your county please stop now. Each "NEW" event petition will be entered as a new case. Any request for an extension of an existing domestic violence order on an existing case which has been closed would be processed as a reopening of the existing case. The earlier case number should be included on the application for extension of the order.

**Question:** What is the recommended best practice for filing hospitalizations? Use a new case number for each hospitalization or use the same case number or file additional hospitalizations under the same case number?

**Answer:** Each hospitalization is a separate set of circumstances that requires its own case filing. Each case will have a unique case number. (see above)

**Question:** If the involuntary mental health patient is on an abeyance and they violate it, do they receive a new case number?

**Answer:** Circumstances vary. If documents indicate that through monitoring the existing hospitalization case has something come up which changes the order of the court to involuntary commitment the case is reopened (if closed), and the modified disposition is entered. If the subject has a new incident, a new case number is created. One disposition may address both cases so please contact your local project manager or Patty Dube' if needed.

**Question:** On historical cases, if we discover they are deceased do we still need to obtain identifiers?

**Answer:** Yes, because the firearm restriction reported, the identifiers are needed to match the name with an actual individual (e.g. Jane Doe firearm restriction reported to the FBI – which Jane Doe? – need DOB, SSN to identify the individual). Please prompt the prosecutor and/or law enforcement for the subject's identification details. If you discover the firearm restriction did not report to the FBI, please correct the record to do so.

**Question:** How are developmentally disabled persons affected by firearm reporting?

**Answer:** Determinations on developmentally disabled persons are usually handled in hospitalization cases. The final order includes the court's finding and if the subject is committed for treatment, a firearm restriction will apply (and should). Select a disposition that triggers the restriction.

**Question:** On a hospitalization when the subject is committed by order of the court and then 1 year later Dept. of Health and Welfare terminates the commitment, what should the disposition be?

**Answer:** The disposition is involuntary commitment (or hospitalization ordered) so the firearm restriction is triggered. Please use the original judgment date when treatment was ordered. A local practice probably exists on handling the subsequently filed termination. Some counties simply docket the termination on the ROA. Other counties prefer a "post judgment" entry which is entered below the judgment data on the disposition screen. Look at the drop down options for "post judgment" entries

and see if termination or something relevant is listed. If nothing relevant is listed, your county most likely simply docketed the termination. Please check with a supervisor to confirm the correct steps in your county for processing a termination. For firearm reporting it is important the hospitalization judgment remains on the case.

## **Conservator/Guardian Cases:**

**Question:** For current and historical cases, should we send some type of form request to the guardian/conservator requesting the identification information? If the ward is deceased, we don't want to do this correct?

**Answer:** If the subject does not have other court records with the identification details, please send the Information Sheet (included in your administrative packet) to the guardian/conservator to return to the court with the identification details (unless deceased – see below). The administrative packet contains ISTARs documents that can be used to correspond with involved parties and clerks can include the Information Sheet in the letter. These forms prompt for the needed data to accomplish firearm reporting and are not what will be used if Case Information Sheets are eventually required by Court Rule. The administrative packet has been sent to the contact persons provided to Patty Dube'.

If the court has been advised that the ward (subject) is deceased, the court file should have either proof of death or an order closing the case which may contain the data you seek. The information should be entered on the subject in ISTARs since the firearm restriction has already reported to the FBI (or will report). This allows the name to be matched with positive ID (e.g. John Smith firearm restriction reported to the FBI – which John Smith? – need DOB, SSN to identify the individual). The information is needed not only to identify persons disqualified from firearms but to clarify records so qualified purchasers aren't prevented or delayed from obtaining a firearm.

Do NOT contact the guardian/conservator if the subject is deceased (sensitive matter).

**Question:** Inventory is not required annually?

**Answer:** No, just 90 days after the order of appointment. 120 days to actuate the filing, which encompasses the first 90 days since the order appointing.

**Question:** Just a note... we had a case recently that was reporting not because the dispo was wrong but because the wrong filing code was used 15 yrs ago. It was filed as an incapacitated person as opposed to a minor person.

**Answer:** A few counties have this issue. There is a fix set out on Page 24 of the webinar hand-out and summarized below:

- Subject is a minor but case created in error as an incapacitated person \*.
- 1<sup>st</sup> Disposition was Guardian appointed (firearm restriction applied)
- Subject denied a firearm
- Court error realized when subject/BCI contacted the court OR error discovered during firearm project (the wrong case type created at case initiation)
- 1<sup>st</sup> Disposition is modified to be "Firearm Entered in Error" (Retain original judgment date)
- Relief from firearm restriction will report
- Case subtype corrected to be Minor Guardianship
- 2<sup>nd</sup> Disposition is added to be Minor Guardianship or Guardian Appointed (use original judgment date)
- Note is made on Disposition 2 "Previous Disposition Entered in Error".

\* In some cases the petitioners intentionally file on minors under case subtypes IC, IG or IB because the minor subject's incapacitation will last a lifetime and the firearm restriction

applies (and should). Usually the petition reveals the reason for the conservatorship/guardianship so you can verify which case subtype is correct.

**Question:** On the Motion for Termination document, should there be an option of "Other" if they want to terminate the case for any other reason?

**Answer:** Save the document in electronic form to your local drive and you can add another term, such as "Guardianship/Conservatorship transferred to another jurisdiction". It would be appreciated if you will then send those modifications made under the instruction of your court supervisor or the presiding judge back to us so they can be contemplated in any subsequent releases of the document, or for discussion for a standardized statewide document. This information should go to Patty Dube'.

**Question:** Annual Status Reports are not required for the Conservators?

**Answer:** Conservators have to file an accounting once a year, guardians have to file a status report once a year. Conservators are appointed to handle financial details for their ward. Guardians are appointed to handle the health and well-being of their wards.

**Question:** Guardian & Conservator cases, do we disposition anything other than closure once closed?

**Answer:** You will enter the appropriate finding/order information on the disposition screen from the final order/judgment. If you do not find what you would consider to be the correct option please let us know. Guardian/Conservator cases are usually NOT closed after a dispositional entry of guardian or conservator appointed because of the ongoing reporting requirement. They will close when the ward/guardian or ward/conservator relationship no longer exists. For conservator cases, there should be a final accounting and signed order from the presiding judge to close the case. For guardian cases, there should also be a signed order from the presiding judge to close the case, which would include reasons such as death of the ward.

**Question:** Is a "Case File Information Sheet" going to be required for ALL C & G cases? My understanding is that the FLAW (Family Case Law Information Sheet) is only required for a C & G case when the ward is an adult (FLAWS are not required when it's a minor)?

**Answer:** A new "Case Information Sheet" is planned for Incapacitated Conservator/Guardian cases and for Hospitalization cases in order to prompt for identification details and additional information but it's still being developed. In the meantime, for the firearm reporting project, a form asking for the subject's identification details has been provided as an aid to court staff in gathering those details. If you have a minor who has lifetime incapacitation, the petitioner may elect to file under the case subtypes of IC, IG, or IB, and the firearm reporting Information Sheet is used to obtain the needed data. The Case Information Sheet still under development will replace the project form if eventually required by Court Rule. NOTE: It is likely that an incapacitated minor (with a lifetime incapacitation) will someday be an incapacitated adult (unless a court order changes the circumstances) who will be restricted from firearms.

**Question:** Investigative Request for Service in G/C matter - when that attachment is pulled up, it appears it could be filled out and submitted. Was the use of this attachment discussed in the webinar and the best way to use this? Otherwise, can we just fill it out and scan/email to Mr. Miller?

**Answer:** The Party Locator form is used by county courts after mail is returned to the local court on G/C cases where no forwarding address is known. The AOC pays for this service and it's been very successful. If you plan to use this service and want to know the recommended guidelines for when it is appropriate for guardian or conservator cases, please contact Nanci Thaemert, [nthaemert@idcourts.net](mailto:nthaemert@idcourts.net) We are unable to use this service for Hospitalization cases at this time.

**Question:** As we research historical cases and find they are misidentified (opened as a guardianship but is actually a guardianship and conservatorship) do we change the subtype to reflect the actual orders entered?

**Answer:** Yes, the court records should be corrected as part of this process. Not a lot of time under grant monies should be spent to fix a court mistake but it also fixes the FBI record that is part of the project.

**Question:** What about minor guardian/conservator cases, are they included in this project?

**Answer:** The Civil case subtype MB, MC and MG are not part of this project. That being said, you may find a minor involved in one of the IB, IG, or IC case types which would be proper. The minor may be incapacitated to a degree the guardianship/conservatorship is expected for a lifetime. The IB, IG or IC cases will report the firearm restriction (as it should). If in doubt as to whether the minor is mistakenly filed as an IC, IG or IB case type, look at the petition for guidance.

**Question:** What about the physical files with Rule 32; are they flagged?

**Answer:** Rule 32 provides that "Certain documents may be accessible under I.C.A.R. 32". Many counties flag or label the physical file so anyone who pulls the file is alerted that Rule 32 applies and only certain documents are available to the public (a label such as *Partially Sealed per Rule 32*). The entire file is not sealed because there are certain documents available. Other cases are handled similarly, such as divorces with children. Your county may have a practice in place for files where Rule 32 applies and Guardian/Conservator cases should be in this group and handled the same.

## **Relief from Disability (RD) Cases:**

**Question:** So we don't have to change those old ones, just leave them and the RD will report correct?

**Answer:** Remember very few RD (Relief from Disability) cases are filed statewide at this time and they must be filed as a separate civil case that lists the underlying case where the restriction originated. Programming in the RD case automatically updates the case where the restriction originated if the judge grants the petition for relief from restriction (you will manually complete the relief date field under the subject tab on the civil case screen of the underlying case as the last step). To confirm whether a subject has a restriction and/or relief, view the SUBJECT'S Firearm Status tab (under the subject's party history). If the restriction and/or relief does NOT display there, follow the directions in the webinar hand-out on Page 29 for ACTION by clerk if restriction/relief is missing. There are steps to correct the court record if a restriction is entered in error - see page 24-26 of the webinar hand-out. Email Patty Dube' if you encounter difficulties (pdube@idcourts.net)

**Question:** Is the firearm restriction petition going to be available through the CAO?

**Answer:** The question of whether a Petition for RELIEF from a firearm restriction will be available through the CAO is being considered. In the meantime, please inform those who inquire about relief from a firearm restriction that Idaho Code 66-356 deals with the issue but they must decide how to proceed and whether to consult and/or hire an attorney.

## **Firearm Restriction Clean Up Project- Stacked cases:**

If you encounter a Civil Hospitalization case which includes multiple petitions:

1. You will create a new case number for each subsequent petition.

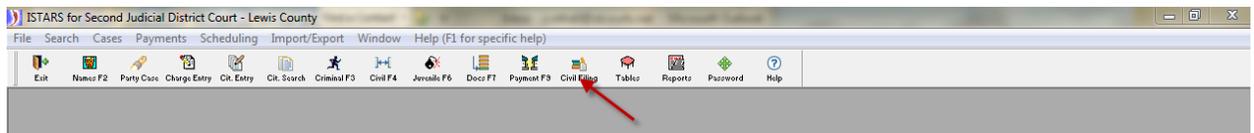
To do this you will need to use a different sign on than you have for normal case creation and data entry. This user ID and sign on will allow you to create a case in the appropriate filing year.

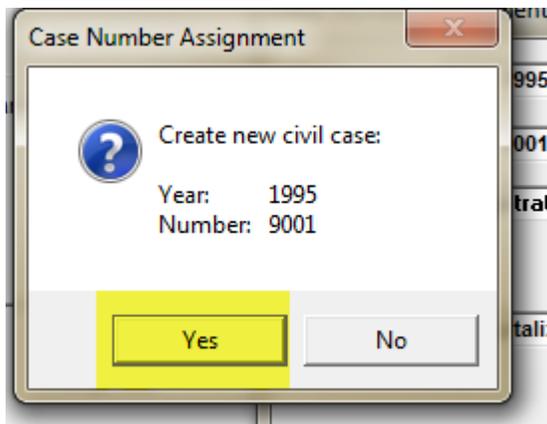
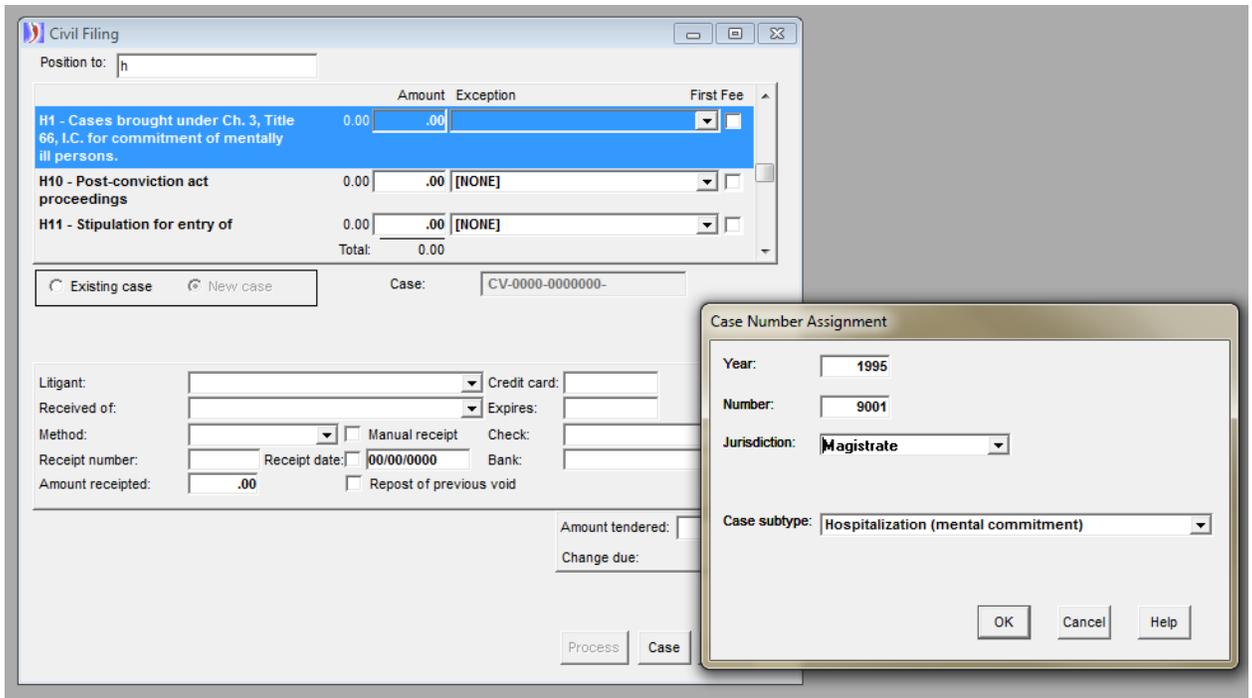
Should we create a new user in counties which have this issue? For use in this project only, then inactivate after the clean-up effort is complete? Julie, either option would work; to create a new user or have an assigned clerk with the correct security "option" marked to do the work. You know the county better as to what option may be easier for them (new user wouldn't have to change the option back and forth as the assigned clerk may have to if the daily duties require such). We would also recognize the "New User" name as we look back on these cases wondering what happened.

Select Civil Filing from the menu in ISTARs:

H1 filing type:

The user profile will ask you to create the case year and number. You will use the YEAR that the petition was filed, and enter the "next" case number which would have been created in that year. (we could give them a start number for the "next" civil case number). If I understand, the "next" case number that would have been created in that year makes sense to me (rather than telling them to begin using assigned consecutive case numbers from us).





Enter the Judge who was assigned on the case at the time of the petition/hearing.

**Judge Assignment**

Case: **CV-1995-0009001-HO**

Date:

Position to:

 <b>Calhoun, Stephen L.</b>	<b>Magistrate</b>
Clerks, Magistrate Court	Magistrate
Gaskill, Jay P.	Magistrate
Hamlett, William C.	Magistrate
Ingram, Mark	Magistrate
Kalbfleisch, Greg	Magistrate
Merica, Kent J.	Magistrate
Merica-DUI, Kent	Magistrate
Payne, Jeff	Magistrate
Robinson, Randall W	Magistrate

OK Cancel Help

**Automatic Register of Actions**

CV-1995-0009001-HO

ROA date:  Code:

Text:

Judge:  ▼

Document sealed  Roa sealed

OK Cancel Help

Verify the ROA date is consistent with the date entered when the case would have been filed.

CV-1995-0009001-HO

ROA date: 09/01/1995 Code: XSEA

Text: Case Sealed

Judge: Calhoun, Stephen L.

Document sealed  Roa sealed

OK Cancel Help

This ROA will also come up- and be back dated to the filing date. These cases are sealed by court rule.

Add the subject information (select the subject from the list which has the SAME party master number as the "STACKED" case party master had.

Subject Entry Subject 1 of 1

CV-1995-009001-HO

Search by  
 Name/SSN/Company   
 Name   
 SSN   
 Company   
 Exact Name

Name: Last/SSN/Company:    
First:    
Middle:    

Name	DOB	SSN	Address	
[New party] Number				
Doe, John Number 21861	2/16/1977 DL: 12345	111-55-1234	123	Boise ID 83301
Doe, John Number 21932	2/1/1977 DL: 123456	555-55-1234	123 Anywhere	Twin Falls ID 83301
Doe, John Number 2140				
Doe, John H Number 21862	2/1/1990 DL: 123456	111-11-1234	123 Anywhere	Twin Falls ID 83301
Does A Thru E Number 8809				

Verify that the case filing date (screen below) is the same date as the petition was filed.

Civil Case (Hospitalization (mental commitment))

Case: **CV-1995-0009001-HO** Case is Pending

**In The Matter Of The Hospitalization Of John Doe**

Judge: **Stephen L. Calhoun** Appellate case number: \_\_\_\_\_

Filing date: **09/01/1995** File location: Repository  Appealed Appeal date: 00/00/0000

Case subtype: Hospitalization (mental commitment)  Physical file Remand date: 00/00/0000

Jurisdiction: Magistrate Case is sealed! Under advisement: 00/00/0000

Comment: \_\_\_\_\_

Previous case: \_\_\_\_\_

Created by: MASTER on 08/07/2013 11:17 AM Updated by: MASTER on 08/07/2013 11:17 AM

0 Plaintiffs | 0 Defendants | **1 Subject** | 0 Other Parties | Ledger | Compliance

Subject 1 of 1

**Doe, John**  
Attorney: [none]  
Comment: Send Notices:

Money due date: 00/00/0000 Extension Date: 00/00/0000 Total Due: .00

<p><b>Family law</b></p> <p>Hearing held: <input type="checkbox"/></p> <p>License suspension date: _____</p> <p>License suspended days: _____</p> <p>License suspension action: _____</p> <p>License suspension stay date: _____</p> <p><b>Grounds for Suspension:</b></p> <p>Obligor - delinquent child support: <input type="checkbox"/></p> <p>FTC - subpoena, paternity, or child support: <input type="checkbox"/></p> <p>FTC - order for visitation: <input type="checkbox"/></p>	<p><b>BAC</b></p> <p>Hearing held: <input type="checkbox"/></p> <p>Arrest date: 00/00/0000</p> <p>License suspended: <input type="checkbox"/> Date: _____</p> <p>License suspension time: <input type="radio"/> 1 Year <input type="radio"/> 2 Years <input type="radio"/> [None]</p> <p>To start at end of any current suspension: <input type="checkbox"/></p> <p><input type="checkbox"/> Hazardous materials</p> <p><input type="checkbox"/> Commercial drivers license</p> <p><input type="checkbox"/> Commercial vehicle</p> <p>Civil Penalty Report Date: 00/00/0000</p>
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Created by: MASTER on 08/07/2013 11:23 AM Updated by: MASTER on 08/07/2013 11:23 AM

Label Reports CaseMail New Save Delete Close

**Case Options**

0 Case Time Limits

Change Status

0 Consolidated Cases

0 Dispositions

0 Exhibits

0 Family Law Orders

0 Hearings

1 Judge

0 Minutes

Physical File

0 Prosecutors

0 Reminders

2 ROA's

Status History

**Litigant Options**

0 Attorneys (Alt K)

0 Bonds (Alt Q)

0 Orders

Party

0 Document Service

0 Supervisions

0 Time Limits

0 Warrants

Civil Penalty/Fees

No costs assessed

Note on the ROA that the paperwork is found in the original file. **SHOULD WE CREATE A UNIQUE ROA CODE FOR USE IN THE COUNTIES WHICH ENCOUNTER THIS ISSUE ONLY?** That way they won't have to update. Julie, I think they will have to update with the applicable case number anyway . If you think a unique, searchable ROA, would be smarter, it could help (I like the idea).

Register of Actions

Filing Fees - First Fees only after 07/01/2009

Fee	Litigant	Role	Receipt Date	Receipt #
CV-1995-0009001-HO      In The Matter Of The Hospitalization Of John Doe      Case is Pending				
09/01/1995	NCHO	New Case Filed - Hospitalization (mental commitment)		
	Calhoun, Stephen L.			
			<input type="checkbox"/> ROA sealed	
			<input type="checkbox"/> Document sealed	
			Created by: MASTER on 08/07/2013 11:19 AM	
			Updated by: MASTER on 08/07/2013 11:19 AM	
09/01/1995	XSEA	Case Sealed		
	Calhoun, Stephen L.			
			<input type="checkbox"/> ROA sealed	
			<input type="checkbox"/> Document sealed	
			Created by: MASTER on 08/07/2013 11:19 AM	
			Updated by: MASTER on 08/07/2013 11:19 AM	
08/07/2013	CONS	Consolidation Of Files- Paperwork for this case found in case number xxxxx Stacked case.		
	Calhoun, Stephen L.			
			<input type="checkbox"/> ROA sealed	
			<input type="checkbox"/> Document sealed	

Newest First    Zoom In    Zoom Out    Print    New    Save    Delete    Close

Dispositions

CV-1995-0009001-HO      Case is Pending

Parties on the case

In favor of: Other Party      Disposition 1 of 1

Filing date: 09/01/1995

Judgment: Hospitalization Ordered       Plaintiff appeared

Disposition:       Defendant appeared

Disposition date: 00/00/0000

Pre-judgment interest rate: 00.00%      Post-judgment interest rate: 00.00%

Judgment amount or comment:

Parties on the judgment

Other Party	State Of Idaho
Subject	Doe, John

Created by: MASTER on 08/07/2013 11:29 AM

Updated by: MASTER on 08/07/2013 11:29 AM

**Firearm Disability Restriction Applied**

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Julie – it may be helpful to make a NOTE on the original case where the new case ROAs begin.