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## State of Idaho Compensation Policies for Freelance Interpreters

Payment for interpreter services is made in accordance with Idaho law and **Section 6.0 General Guidelines for Compensation** of the Interpreter Policy Manual.

To access additional information contact the Language Access Office at (208) 947-7554, or refer to the **Interpreter Policy Manual** located at <https://www.isc.idaho.gov/interpreters/CI-ProgramPolicyManual.pdf>.

### Hourly Rates:

Master Level: \$40.00 an hour

Certified: \$35.00 an hour

Conditionally Approved: \$25.00 an hour

Registered Interpreters: Negotiate as appropriate.

Unless otherwise negotiated, interpreters are compensated at a minimum for two hours.

### Mileage Reimbursement:

Rates are determined per I.C. §9-1603. Mileage is paid after an interpreter has traveled more than 30 miles one-way.

### Travel Time:

Travel time is paid whenever an interpreter travels more than 40 miles one-way.

Compensation for travel time is made at half the hourly rate.

### Expenses:

Additional expenses must be preapproved. Preapproval must be done in writing.

Unless otherwise negotiated, interpreters will be reimbursed for travel related expenses, upon submission of original receipts.

### Cancellations:

Cancellations made with less than 48 hours will be compensated at the hourly rate and in accordance with policies stated in *Interpreter Policy Manual* under Sections 6.5 and 6.6. Interpreters must remain available for the period booked.