Idaho Administrative Office of the Courts Certified Court Interpreter Continuing Education Compliance Form

Please type or print clearly and legibly in ink. Please submit only one compliance form for each two-year compliance period and complete every section of the form. Please also enclose your \$10 renewal fee.

THIS COMPLIANCE PERIOD IS FROM: January 1, _____ - December 31, _____

SECTION I – GENERAL INFORMATION

Name:	
City/State:	Zip Code:
Contact Numbers:	
E-mail Address:	
Certified Language(s):	

SECTION II- SKILLS AND KNOWLEDGE

Please list your continuing education activities for the current compliance period. You must complete a total of 16 hours of continuing education.

Continuing Education Activities (please attach proof of attendance).

Activity (Title)	Date(s)
Provider (Name)	Number of credits
Activity (Title)	Date(s)
Provider (Name)	Number of credits
Activity (Title)	Date(s)
Provider (Name)	Number of credits
Activity (Title)	Date(s)
Provider (Name)	Number of credits
Activity (Title)	Date(s)
Provider (Name)	Number of credits

SECTION III- PROFESSIONAL EXPERIENCE

TOTAL CREDITS:

Please list the 80 hours (40 hours/year) of professional assignments that you have participated in during this compliance period (an assignment is a law-related interpreting duty for a specific case, performed on a specific date).

Service Location		Date(s)
Case Number	Description of Proceeding	Hours
Service Location		Date(s)
Case Number	Description of Proceeding	Hours
Service Location		
		Date(s)
Case Number	Description of Proceeding	Hours
Service Location		Date(s)
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Service Location		Date(s)
Case Number	Description of Proceeding	Hours

SECTION IV- RENEWAL FEE

Please include a renewal fee of **\$10** made payable to the Idaho Supreme Court. This may be paid by check or money order. Credit card payments are not accepted.

SECTION V- ADDITIONAL INFORMATION NEEDED

In addition to this form, you will also need to complete and return an *Authorization and Consent Form for Release of Information Form* for a criminal history records check, as well as a notarized copy of the *Interpreter's oath*.

I declare under penalty of perjury under the laws of the state of Idaho that the information provided in this compliance form is true and correct.

Signature:_____ Date:_____

PLEASE MAIL TO: Administrative Office of the Courts Attention: Statewide Language Access Office P.O. Box 83720 Boise, ID 83720-0101

> Please sign, date and provide all required information and return with your renewal fee. <u>Forms that are incomplete will be returned</u>