

JOB POSTING

EMPLOYER: The Honorable Benjamin J. Cluff, District Judge
The Honorable Thomas J. Ryan, Senior District Judge
Fifth Judicial District

POSITION: Law Clerk/Staff Attorney

CONTACT: Colby Jones (Current Staff Attorney)
208-736-4086
clufflawclerk@tfc.org

Justin Bowles (Current Staff Attorney)
208-736-4043
ryanlawclerk@tfc.org

STARTING DATE: Flexible between March and August of 2019.

TERM: The law clerk position is for a term of one or two years.

QUALIFICATIONS: J.D. from an accredited law school; demonstrated strong research and writing skills; law review or legal journal experience preferred; ability to perform essential duties efficiently and accurately.

DUTIES: Reviews all cases filed before the District Judge in both civil and felony criminal matters; establishes procedures to ensure the efficient and speedy resolution of cases; drafts legal opinions, decisions and orders; performs legal research (i.e., reviewing and studying statutes, court decisions, documents, opinions, briefs, law review articles, related legal authorities, etc.); drafts memoranda with appropriate annotations for submission to the Judge.

SALARY: \$55,619.20, plus benefits.

APPLICATION PROCESS: Send:
1. Cover Letter
2. Resume
3. Law School Transcript
4. Legal Writing Sample
5. References (3)
6. Letters of Recommendation (Optional)

APPLICATION CLOSING DATE: Open until filled.

APPLY THROUGH: Apply online at www.twinfallscounty.org