

In the Supreme Court of the State of Idaho

IN RE: EXTENDED ACCESS

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ORDER

The Court, being fully informed, finds that several federal, state, and local officials, or their agents, in the exercise of their official duties and powers, have a need to examine on a regular basis information accessible through the Idaho Supreme Court Data Repository that is generally exempt from public disclosure under the provisions of Rule 32 of the Idaho Court Administrative Rules.

The Court further finds that the information that such officials or their agents have a need to examine is contained in numerous records from more than one county.

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to the authority granted to the Chief Justice under Rule 32(c)(1) of the Idaho Court Administrative Rules, that categories of extended access to the Idaho Supreme Court Data Repository, which shall include access to specified information otherwise exempt from public disclosure under Rule 32 of the Idaho Court Administrative Rules, are created as set forth in Exhibit 1 attached to this order, which is incorporated by reference herein.

IT IS FURTHER ORDERED that each of the officials and agencies and their designated agents set forth in Exhibit 2 attached to this order, which is incorporated by reference herein, shall have extended access to the Idaho Supreme Court Data Repository within the category of extended access designated for that official or agency.

IT IS FURTHER ORDERED that each official or agency, or their agents, shall have such extended access to the Idaho Supreme Court Data Repository only on the condition that each individual who has such extended access shall sign an Extended Access User Agreement, to be

approved by the Administrative Director of the Courts, which shall set forth the policies and restrictions on the purposes of such access, disclosure of information gained through such access, securing of workstations to prevent unauthorized access to the Idaho Supreme Court Data Repository, and any other policies and restrictions needed to ensure the prevention of unauthorized access to information that is exempt from public disclosure.

IT IS FURTHER ORDERED that the Administrative Director of the Courts may suspend the extended access to the Idaho Supreme Court Data Repository granted by this order for breach of any such policies and restrictions, subject to subsequent revocation of such extended access by the Chief Justice, or reinstatement of such access subject to terms and conditions necessary to prevent unauthorized disclosure of information exempt from public disclosure.

IT IS FURTHER ORDERED that the effective date of this order shall be the 1st day of May, 2014.

DATED this 1st day of May, 2014.

By Order of the Supreme Court

I, Stephen W. Kenyon, Clerk of the Supreme Court of the State of Idaho, do hereby certify that the above is a true and correct copy of the Order entered in the above entitled cause and now on record in my office.

Roger S. Burdick
Roger S. Burdick,
Chief Justice

WITNESS my hand and the Seal of this Court 5-5-14

ATTEST: Stephen Kenyon
Clerk
By: Kimber Grove Deputy

Exhibit 1
Extended Access Categories

A. AG ACCESS [Attorney General]

- All Criminal Cases
- All Juvenile Corrections Act Cases
- All Civil Cases that are a matter of public record and:
 - Civil Domestic Violence Cases
 - Civil Hospitalization Cases
 - Civil Terminations
 - Civil Child Protection Act (CPA) Cases
- Name
- Address
- Date of Birth
- Social Security Number
- Driver's License Number
- Warrants
- Payments/Disbursement on the part of the person researched
- Withheld judgments

B. DHW ACCESS [Department of Health and Welfare Related Records]

- All Criminal Cases
- All Juvenile Corrections Act Cases
- All Civil Cases that are a matter of public record and:
 - Civil Domestic Violence Cases
 - Civil Hospitalization Cases
 - Civil Adoptions
 - Civil Adoption/Terminations
 - Civil Terminations
 - Civil Child Protection Act (CPA) cases
- Name
- Address
- Date of Birth
- Social Security Number
- Driver's License Number
- CPA number
- Warrants
- Payments/Disbursement on the part of the person researched
- Withheld judgments

C. IV ACCESS [Identity Verification] (Background checks for public employment or other public benefit)

- Name
- Addresses
- Date of Birth
- Social Security Number

Driver's License Number
Employer

D. IV+F ACCESS [Identity Verification plus Financial] (Background checks for public employment or other public benefit, including financial records)

Name
Addresses
Date of Birth
Social Security Number
Driver's License Number
Employer
Financial Data (e.g. Restitution, Collections, Payments)

E. LEA ACCESS [Law Enforcement Agencies]

All Criminal Cases
All Juvenile Corrections Act Cases
All Civil Cases that are a matter of public record and:
 Civil Domestic Violence Cases
 Civil Hospitalization Cases
Name
Address
Date of Birth
Social Security Number
Warrants
Payments/Disbursement on the part of the person researched
Withheld judgments

F. PROS ACCESS [Prosecutor]

All Criminal Cases
All Juvenile Corrections Act Cases
All Civil Cases that are a matter of public record and:
 Civil Domestic Violence Cases
 Civil Hospitalization Cases
 Civil Child Protection Act (CPA) Cases
Name
Address
Date of Birth
Social Security Number
Warrants
Payments/Disbursement on the part of the person researched
Withheld judgments

G. PD ACCESS [Public Defenders]

All Criminal Cases that are a matter of public record
All Juvenile Corrections Act Cases
All Civil Cases that are a matter of public record and:

Civil Domestic Violence Cases
Civil Hospitalization Cases
Civil Child Protection Act Cases

Name
Address
Date of Birth
Social Security Number
Payments/Disbursement on the part of the person researched
Withheld judgments

H. JV ACCESS [Juvenile background checks for residential intervention/rehabilitation programs]

All Criminal Cases
All Juvenile Corrections Act Cases
Name
Address
Date of Birth
Social Security Number

Exhibit 2
Extended Access – Approved Agencies and Officials

A. AG ACCESS [Attorney General]

1. Office of Idaho Attorney General: Attorneys General, Deputy Attorneys General, Administration Staff

B. DHW ACCESS [Department of Health and Welfare Related Records]

1. Office of Idaho Attorney General: Regional Deputy Attorneys General, Idaho Department of Health and Welfare
2. Office of Idaho Attorney General: Regional Secretaries, Idaho Department of Health and Welfare
3. Idaho Department of Health and Welfare: Bureau of Audits and Investigations
4. Idaho Department of Health and Welfare: Criminal History Unit
5. Idaho Department of Health and Welfare: Developmental Disability Court And Crisis Team
6. Idaho Department of Health and Welfare: Family and Children Services Division
7. Idaho Department of Health and Welfare: Region 6 – Family Treatment Court Team
8. U.S. Department of Health and Human Services: Office of Inspector General
9. Idaho Department of Health and Welfare: Bureau of Emergency Medical Services

C. IV ACCESS [Identity Verification] (Background checks for public employment or other public benefit)

1. Asotin District Court, Washington
2. Bonneville School District
3. Boise School District
4. Idaho Bureau of Occupational Licensing: Investigative Unit
5. Idaho Department of Corrections: Human Resources
6. Idaho Department of Labor: Workforce Investment Act Program
 - a. Idaho Falls
 - b. Sandpoint
 - c. St. Maries
7. Idaho Lieutenant Governor's Office
8. Idaho National Guard: Office of the Judge Advocate
9. Idaho National Guard: Recruiting
10. Idaho Real Estate Commission
11. Iona Bonneville Sewer District
12. Twin Falls School District (No 411)
13. Wilder School District (No 133)
14. U.S. Office of Personnel Management: Federal Investigative Services

D. IV+F ACCESS [Identity Verification plus Financial] (Background checks for public employment or other public benefit, including financial records)

1. Ada County Indigent Services
2. Boise City Collections
3. Canyon County Indigent Services
4. Idaho Department of Health and Welfare: Bureau of Audits and Investigations
5. Idaho Industrial Commission: Crime Victims Compensation
6. Idaho State Tax Commission
7. Idaho Transportation Department: Driver's Services
8. U.S. Department of Justice: Office of US Trustee

E. LEA ACCESS [Law Enforcement Agencies]

1. State and Local Police Departments: Officers, Administration Staff
2. State and Local Adult Probation Offices: Officers, Investigators, Administration Staff
3. State and Local Juvenile Probation Offices: Officers, Investigators, Administration Staff
4. State and Local Correctional Facilities
5. Boise State University: Campus Security and Police Officers, Administration Staff
6. Federal Bureau of Investigation: Agents, Administration Staff
7. Idaho Commission of Pardons and Parole
8. Idaho Department of Corrections: Interstate Compact Office
9. Idaho Department of Corrections: Interstate Placement
10. Idaho Department of Corrections: Nampa Work Center
11. Idaho Department of Corrections: Office of Professional Standards/Background Investigation Unit
12. Idaho Department of Corrections: Sexual Offender Management Board
13. Idaho Department of Corrections: South Idaho Correctional Institution Community Work Center
14. Idaho Department of Corrections: Victims Services Unit
15. Idaho Department of Fish and Game: Enforcement Bureau
16. Idaho State Police: Alcohol Beverage Control
17. Idaho State Police: Sex Offender Registry
18. Spokane County Office of Pretrial Services
19. U.S. Bureau of Land Management: Office of Law Enforcement Officers, Administration Staff
20. U.S. Immigration & Customs Enforcement: Officers, Administration Staff
21. U.S. Office of Personnel Management: Federal Investigative Services Investigators, Administration Staff
22. Federally-recognized Tribal Law Enforcement Agencies

F. PROS ACCESS [Prosecutor]

1. County and City Prosecutors, Deputy Prosecutors, Administration Staff

G. PD ACCESS [Public Defenders]

1. State Appellate Public Defender, Deputy Appellate Public Defenders, Administration Staff
2. County Public Defenders, Deputy Public Defenders, Administration Staff

H. JV ACCESS [Juvenile background checks for residential intervention/rehabilitation programs]

1. Idaho Youth Challenge Academy