



KOOTENAI COUNTY
invites applications for the position of:

Judicial Staff Attorney

DEPARTMENT: District Court - Judicial Staff Attorneys

SALARY: \$44,720.00 - \$47,794.50 Annually

**OPENING
DATE:** 07/31/17

**CLOSING
DATE:** Continuous

SUMMARY:



THE POSITION:

The Honorable Judge Cynthia Meyer is seeking the right candidate to serve in the management level position of Judicial Staff Attorney, This position serves to provide legal research, writing, and assistance to the judge before the court.

- \$44,720.00 to \$47,794.50 per year
- Public Employees Retirement System of Idaho (PERSI), a pension plan with five year vesting, **11.32% employer contribution**, and a lifetime payout upon retirement
- Excellent and comprehensive benefits package. For example, employee-only medical/dental/vision premium of only \$38.50 per month. View our entire [benefits package](#).
- [Public Student Loan Forgiveness Program](#)

ESSENTIAL DUTIES AND RESPONSIBILITIES:

View the full [job description](#).

YOU MAY BE THE RIGHT CANDIDATE IF:

- You have experience conducting extensive legal research and preparing research memoranda
- Enjoy supervising law students serving in externship and/or internships
- Enjoy the courtroom atmosphere, attending hearings, and taking notes when necessary

- You have experience communicating and presenting recommendations clearly and logically

QUALIFICATIONS:

DO YOU QUALIFY?

- Do you have a Bachelor's degree?
- Do you have Juris Doctorate degree?
- Do you have admission to practice law in any jurisdiction of the United States, and a member in good standing with the state Bar in that jurisdiction?

SUPPLEMENTAL INFORMATION:

CONTACT US:

Karlene Behringer, Trial Court Administrator

kbehringer@kcgov.us

Human Resources (208) 446-1640

kchr@kcgov.us

OUR LOCATION:

Located in beautiful northern Idaho, and home to approximately 150,000 residents, Kootenai County is surrounded by scenic mountains and more than twenty pristine lakes - an outdoor enthusiast's dream. The largest city and county seat is located in Coeur d'Alene and is on the majestic shores of Lake Coeur d'Alene. With a low crime rate and cost of living that is below the national average and significantly less than in larger cities, it is an ideal place to call home. [Click here](#) to learn more about living in Kootenai County.

TO APPLY: Apply online at www.kcgov.us . Must successfully pass the County's pre-employment and subsequent drug tests.

EOE/Vets Preference/Drug Free Workplace

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.kcgov.us/departments/personnel/joblist.asp>

Position #2017-00089
JUDICIAL STAFF ATTORNEY
CK

451 N Government Way
PO Box 9000
Coeur d'Alene, ID 83816
(208) 446-1640

kchr@kcgov.us

Judicial Staff Attorney Supplemental Questionnaire

- * 1. Do you have a Bachelor of Arts or Science Degree and have you graduated from an American Bar Assoc accredited school of law with a Juris Doctorate degree?

☐ Yes ☐ No

- * 2.

For this application, we require a cover letter, resume and transcripts. Please verify that you have attached these items prior to submitting this application.

☐ Yes ☐ No

- * 3. Do you have admission to practice law in any jurisdiction of the United States, and a member in good standing with the state Bar in that jurisdiction?

☐ Yes ☐ No

* Required Question