



**JUDICIAL OFFICER
ADDRESS CONFIDENTIALITY
APPLICATION**
(CHAPTER 60, TITLE 19, IDAHO CODE)

Instructions to Applicant:

- 1) Complete and sign application
- 2) Obtain required verification from the AOC Director of Human Resources or his/her designee
- 3) Deliver a copy of the application to each public agency
- 4) Agency may require payment of a fee and/or photo I.D.

Type of Application: New ☐ Renewal ☐
(Check One)

APPLICANT'S LEGAL NAME (Last, First, Middle) and Aliases

DATE OF BIRTH (mm/dd/yyyy)

Spouse/Children in Household (Last, First, Middle)

**Last 4 digits of
Social Security #**

Birth Date

Relationship to applicant

1.

2.

3.

4.

5.

By submitting this Application, I am requesting that my Idaho residential street address and telephone number, and the address and telephone numbers of the above-listed residing household members, be exempt from public disclosure per Idaho Code section 19-6002.

In addition, I ☐ am ☐ am not (check one) requesting that the address of my chambers set forth below be used as my alternative Idaho mailing address on all applications, identification cards, licenses, certificates, permits, tags, etc., issued to me or the above-listed residing household members, pursuant to Idaho Code section 19-6003(2):

ADDRESS OF APPLICANT'S CHAMBERS

Street Address _____

City _____ ZIP _____ County _____ Contact Phone _____

TELEPHONE #1 (circle one) work/cell
()

TELEPHONE #2 (circle one) work/cell
()

- By requesting protection of my information pursuant to Chapter 60, Title 19, Idaho Code, I knowingly and voluntarily designate the State of Idaho – Judicial Branch, c/o Office of Legal Counsel, Administrative Office of the Courts, 514 W. Jefferson St., Boise, ID 83702, as agent for purposes of service of process and receipt of first class, certified, or registered mail.
- I have read and I understand Chapter 60, Title 19, Idaho Code and the "Judicial Officer Address Confidentiality Summary for Applicants" which is part of this application.
- I solemnly swear or affirm all of the information contained in this application is true and that I am currently a judicial officer as defined in section 19-6001(4), Idaho Code.

Print Applicant's Name

Date

Signature of Applicant

I solemnly swear or affirm that the applicant listed on this application is a judicial officer as defined in section 19-6001(4), Idaho Code.

State of Idaho – Judicial Branch
Director of Human Resources or his/her designee
Administrative Office of the Courts

Printed name: _____

Signature: _____

Date: _____ Phone: _____

Judicial Officer Address
Confidentiality Summary for
Applicants

Chapter 60, Title 19, Idaho Code requires, after the appropriate steps are taken, that public agencies exempt from public disclosure the home address and telephone number of judicial officers. Examples of public agencies potentially subject to this requirement include, but are not limited to: the Secretary of State, Department of Transportation / Motor Vehicles, Fish and Game, Public Schools, and County Clerks / Auditors, Assessors, and Recorders, etc.

Specifically, and notwithstanding any other provision of state law, upon submission of an application and fee (if any): a public agency shall not disclose to any person or entity the Idaho residential street address and telephone number of a judicial officer and such officer's residing household member(s), except under any of the following circumstances:

- (1) If directed by a court order, to a person identified in the court order.
- (2) If requested by a law enforcement agency, to the law enforcement agency.
- (3) If requested by a financial institution or title company for business purposes, to the requesting financial institution or title company or
- (4) If the judicial officer provides written permission for disclosure of such information.

"Judicial officer" is specifically defined in section 19-6001(4) as "a justice, judge, or magistrate judge with chambers in the state of Idaho."

In addition, section 19-6003(2), Idaho Code allows judicial officers to request that a public agency use an alternative Idaho mailing address rather than the Idaho residential street address of any such officer and of any such officer's residing household member(s) on all applications and on all identification cards, licenses, certificates, permits, tags and other similar documents that are issued to the officer or to such officer's residing household member(s) by the public agency. The statute requires that the address of the judicial officer's chambers shall be the "alternative Idaho mailing address" used for this purpose.

A person shall cease to be eligible for an exemption under this chapter if such person ceases to be a judicial officer or a residing household member. Within thirty (30) days of such cessation, the person shall notify, in writing, every public agency to which the person has made an application stating that he or she is no longer eligible for such exemption. If a judicial officer changes employment but is still eligible for an exemption under this chapter, such judicial officer shall, within thirty (30) days of changing employment, submit a new application to every public agency to which such officer has made an application.

Nothing in the chapter prevents a public agency from obtaining the residential street address and telephone number of a judicial officer and of any residing household member(s). Section 19-6003(4), Idaho Code, requires any judicial officer who has submitted an application pursuant to the chapter to provide their current Idaho residential street address to their employing entity. As a result, when seeking the required verification from the Director of Human Resources, you must provide your current Idaho residential street address to the Director.

Upon receipt of an application and fee, the public agency shall comply with the provisions of this chapter for a period of four (4) years. Thereafter, judicial officers may renew the exemption by submitting a new application and fee, if any. Public agencies may establish fee schedules not to exceed the actual cost to the agency of complying with the provisions of this chapter.