

**IN THE DISTRICT COURTS OF THE FIRST JUDICIAL DISTRICT
OF THE STATE OF IDAHO**

ORDER RE: RECORDS MANAGEMENT: FILING DOCUMENTS UNDER SEAL	ADMINISTRATIVE ORDER C22- KOO.1
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Cynthia K.C. Meyer, Administrative District Judge of the First Judicial District, hereby finds and Orders as follows:

WHEREAS, Idaho Court Administrative Rules (ICAR), Rule 32 addresses public access to judicial records and protection of certain kinds of judicial records; and

WHEREAS, certain records are filed on behalf of criminal defendants that are of a sensitive or personal nature and should be protected from public access;

WHEREAS, the electronic filing and record keeping system currently in use in the state of Idaho has certain designated categories for filing some records under seal but does not have designated categories for filing other records under seal that should be and historically were filed under seal; and

WHEREAS, the Kootenai County Public Defender has identified the following records that should be and were historically filed under seal:

- Motions and Orders to transport criminal defendants currently in custody
- Motions and Orders for funds
- Evaluations
- Treatment updates
- Medical records
- Education records
- Letters of support
- Bed date letters (dates that treatment can commence)
- Certificates of completion
- Sentencing materials
- Probation records;

and

WHEREAS, the undersigned finds that the kinds of records identified by the Kootenai County Public Defender should continue to be filed under seal to protect law enforcement, in-custody criminal defendants, and the public (motions and orders to transport); to protect the work product of criminal defendants and their attorneys (motions and orders for funds); and to protect

the privacy of criminal defendants (personal information contained in motions and orders for funds and all other above-identified categories of documents); and

WHEREAS, ICAR 32(g)(15) protects from public disclosure documents filed or lodged with the court in camera; and

WHEREAS, ICAR 32(g)(17) protects from public disclosure records:

- to determine an individual's need for counseling, rehabilitation, treatment, or assistance with personal conflicts;
- to provide a court with a psychological evaluation of an individual; and

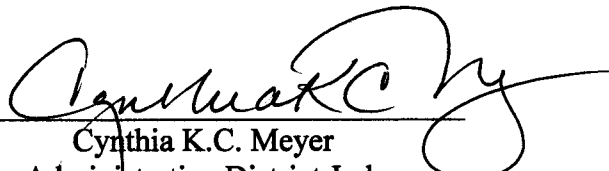
WHEREAS, ICAR 32(i) allows a court to seal records that contain highly intimate facts or statements, the publication of which would be highly objectionable to a reasonable person; and

WHEREAS, individuals' medical, treatment, educational, and sentencing materials are protected from public disclosure by federal and state law;

IT IS HEREBY ORDERED:

That the records identified by the Kootenai County Public Defender listed above, shall continue to be filed under seal. Filing clerks shall file the records using an existing event code with a corresponding security type of sealed, such as "Evaluation/Assessment" or "Reports." The filing clerk will determine the most appropriate event code to use in conjunction with the document subject matter.

IT IS SO ORDERED this 14th day of April, 2022.


Cynthia K.C. Meyer
Administrative District Judge