

MINUTES

ADMINISTRATIVE CONFERENCE

Tuesday and Wednesday, July 12-13, 2016 // Riverside Hotel, Boise, Idaho

The Administrative Conference was called to order on Tuesday, July 11, 2016, at 1:35 pm MDT by Senior Justice Linda Copple Trout.

Administrative District Judges in attendance included: Hon. Lansing Haynes, Hon. Bradly Ford, Hon. Timothy Hansen, Hon. Richard Bevan, Hon. Stephen Dunn, and Hon. Darren Simpson. Trial Court Administrators present included Karlene Behringer, Hon. Jay Gaskill (Acting Trial Court Administrator), Doug Tyler, Larry Reiner, Shelli Tubbs, Suzanne Johnson, and Burt Butler.

Others joining for all or part of the Conference included: Chief Justice Jim Jones; new Administrative Director of the Courts Sara Thomas; Senior Judge Barry Wood, Deputy Administrative Director of the Courts; Court of Appeals Chief Judge John Melanson; Hon. Mitchell Brown, President – District Judges Association; Hon. Kent Merica, President – Magistrate Judges Association; Hon. Jayme Sullivan, Secretary-Treasurer – Magistrate Judges Association; Roland Gammill; Janica Bisharat; Andrea Patterson; Michael Henderson; Cathy Derden; Kerry Hong; and Steve Kenyon.

Chief Justice Jim Jones welcomed the Administrative Conference, noting several interesting developments since the last meeting, including hiring Sara Thomas as the new Administrative Director of the Courts; thanking Justice Trout for the wonderful job she did as the Interim Administrative Director; the adoption of a new Judicial Code of Conduct, effective July 1, 2016; and the swearing in of the 10,000th member of the State Bar.

A. Introduction of Sara Thomas, the new Administrative Director of the Courts

Senior Justice Trout introduced the Conference to Sara Thomas, the new Administrative Director of the Courts. She noted that Sara's background includes appointment by the Governor to head the State Appellate Public Defender Office, serving as chair of the Idaho Criminal Justice Commission, and serving on the Court's Technology Committee. The Court was pleased with the caliber of all the finalists, but was particularly impressed and pleased with the energy and enthusiasm that Sara brings to the position.

Sara addressed the Conference, emphasizing her open door policy, and encouraging everyone to relay helpful suggestions to her via email or phone.

B. Mission Statement, Values and Strategic Goals and Objectives of the Idaho Courts and ICAR 43A

It was noted that the updates previously suggested by the Administrative Conference were approved by the Court.

C. Approval of Minutes of the April 14-15, 2015 Administrative Conference

IT WAS MOVED BY JUDGE SIMPSON AND SECONDED BY JUDGE DUNN TO APPROVE THE MINUTES OF THE APRIL 14-15, 2016 ADMINISTRATIVE CONFERENCE. THE MOTION PASSED UNANIMOUSLY.

D. Supreme Court Action on Administrative Conference Recommendations and other Supreme Court Updates

Senior Justice Trout noted action taken by the Court on the following items:

1. Proposed ADA Policy, to include the cities' statutory obligation to provide facilities, as proposed by the April Administrative Conference, was approved by the Court.
2. Proposed FY17 Senior Judge Allocations, as recommended by the April Administrative Conference, were approved by the Court.

3. Proposed Employee Compensation recommendations, as recommended by the April Administrative Conference, were approved by the Court.
4. Proposed amendments to the Court's Strategic Goals and Objectives, as proposed by the April Administrative Conference, were approved by the Court.
5. Proposal to provide access to public electronic documents to a limited number of extended access user groups, as recommended by the April Administrative Conference, was approved by the Court.
6. Proposed amendments to the Misdemeanor and Infractions Rules, as recommended by the April Administrative Conference, were approved by the Court.
7. Proposed amendments to and new rules in the Idaho Rules of Family Law Procedure, as recommended by the April Administrative Conference, were approved by the Court.
8. Proposed amendments to Idaho Juvenile Rule 19, as recommended by the April Administrative Conference, were approved by the Court.
9. Proposed amendments to Idaho Court Administrative Rule 56, as recommended by the April Administrative Conference, were approved by the Court.

Senior Justice Trout noted that at the Court's May Oral Conference they discussed the issue of whether clerks can restrict the use of copying and camera equipment, including phones, to make copies of court records. This issue involves the interpretation of I.C. § 74-102 and was discussed at the April Administrative Conference. The Court concluded that judges cannot order which equipment should be used for copying court records, but that the clerks and judges should be encouraged to allow the use of cell phones for copying, as long as the risk of damage or alteration of the records was avoided. The Court has referred this matter back to the Rule 32 Committee for consideration of an appropriate amendment to ICAR 32.

Action Item

- Michael Henderson and the Rule 32 Committee will review the use of copying and camera equipment, including phones, to make copies of court records, propose language for review by a future Administrative Conference in making a recommendation to the Supreme Court.

E. Achieving the Court's Strategic Goals and Objectives

1. Ensure Access to Justice / Enhance the ability to efficiently conduct court business by developing technologies, especially electronic filing of all court documents

Kevin Iwersen was presenting at a national conference, so Carly Nelson and Janica Bisharat provided the Conference with updates on recent developments in the IT Strategic Plan, including:

- Ada county Odyssey go-live is on track for August 8, 2016
- last data conversion push this week
- project team has provided demonstrations to external entities on how they will access court data
- training for Ada county deployment began on June 20, 2016; scheduled for five weeks
- first "wave" project for the remaining 10 counties in the Fourth and Fifth Judicial Districts is on schedule for a target go-live date of April 3, 2017
- project leadership team is working with Tyler executive leadership to plan the schedule for the remaining implementation activities to complete the iCourt project, with discussions taking place over the next two months to address Tyler's request for additional funds and to come to a final agreement on the schedule for the remainder of the project.

2. Provide Timely, Fair, Impartial Case Resolution / Advance justice by resolving cases as early as possible, while guaranteeing the rights of the parties.

Administrative District Judge Stephen Dunn and Senior Judge Barry Wood updated the Conference on the progress of the Advancing Justice Committee generally, and specifically the status of caseflow management plans, noting that the Child Protection plans have been approved by the Court. Administrative District Judges were reminded that felony and child protection caseflow plans are to be adopted by local rule in the judicial districts in accordance with the rules of civil procedure. The next caseflow management plans to be completed are for misdemeanor and family law, to be followed by juvenile plans and civil plans. The next Advancing Justice Committee meeting is scheduled for September 2, 2016.

3. Retirement Matters

These items will remain on Administrative Conference agendas until all issues are resolved.

- a. Judges Retirement Fund (JRF) Update: The Conference reviewed information relating to the employer contribution increases scheduled to go into effect on July 1, 2017 and the possible need for additional rate increases if the PERSI Board lowers the economic assumption for inflation as well as possible increases because of the 1.8% rate of return. Additionally, the Conference was updated on the amount of civil filing fees that were deposited into the general fund as an offset to the employer contribution rates for FY15 and FY16. Andrea Patterson also described the “true” employer contribution rate for FY15 and FY16 when the civil filing fees offset is accounted for.
- b. PERSI Eligibility Update: The eligibility of JRF members to begin receiving their accrued PERSI benefits remains unresolved. The Conference was updated on the status of a judge’s pending appeal from a denial of benefits. Following the contested case decision by the hearing officer in favor of the judge, the PERSI Board has ordered additional hearings on the two questions of (1) whether payment of retirement benefits as proposed in the hearing officer’s Recommended Order would comply with applicable IRS regulations, and (2) how has PERSI historically treated individuals similarly situated to Petitioner with regard to an application for PERSI benefits. These additional hearings have been set for September 2016.
- c. Magistrates retirement update: No report.

F. Other Business

1. Review Proposed Rule Amendments

a. Proposed Amendments to ICAR 32

Michael Henderson reported on the meeting of the Rule 32 Committee held on May 24, 2016, and discussed the Committee’s proposed amendments to subsections (d)(9), (g)(9), (g)(16), (g)(17)(F), and (g)(29).

The revision to subsection (g)(9), regarding records in Juvenile Corrections Act cases, was a proposal from the Juvenile Justice Advisory Team that was approved by the Rule 32 Committee by a vote of 7-4. Judge Mark Ingram, who wished to speak with the Administrative Conference on this proposal, was not present.

IT WAS MOVED BY JUDGE MELANSON AND SECONDED BY JUDGE BEVAN THAT CONSIDERATION OF THE AMENDMENT TO ICAR 32 SUBSECTION (g)(9) BE DEFERRED TO THE OCTOBER ADMINISTRATIVE CONFERENCE. THE MOTION PASSED UNANIMOUSLY.

The Conference discussed the proposed amendment to subsection (g)(29) regarding elements in electronic case records that are exempt from disclosure. It was pointed out that street addresses and telephone numbers are not among the identifying information that must be redacted from filings in civil cases under IRCP 2.6. Janica Bisharat discussed the prospects for redacting information from records, including programs that may be able to automatically redact personal identifying information.

IT WAS MOVED BY JUDGE HANSEN AND SECONDED BY JUDGE SIMPSON THAT THE CONFERENCE RECOMMEND TO THE COURT THE ADOPTION OF THE PROPOSED AMENDMENTS TO ICAR 32 SUBSECTIONS (d)(9), (g)(16), (g)(17)(F), and (g)(29), EXCEPT FOR THE PROPOSED LAST SENTENCE OF SUBSECTION (g)(29), WHICH WOULD BE SENT BACK TO THE RULE 32 COMMITTEE FOR FURTHER CONSIDERATION. THE MOTION PASSED (Judge Brudie voting no).

Action Item

- The Conference recommends to the Court the adoption of the proposed amendments to ICAR 32 subsections (d)(9), (g)(16), (g)(17)(f), and (g)(29), except for the proposed last sentence of subsection (g)(29), which would be sent back to the rule 32 committee for further consideration.
- Consideration of the amendment to ICAR 32 subsection (g)(9) was deferred to the October Administrative Conference.

At 4:00 pm MDT on Tuesday, July 12, 2016, the Administrative Conference adjourned for the day.

On Wednesday, July 13, 2016, Senior Justice Trout reconvened the Administrative Conference at 9:00 am MDT.

G. Legislative and Budget Matters

1. Legislative Updates Provided in each Judicial District

Senior Justice Trout, Judge Wood, and Michael Henderson traveled to meet with the judges in all judicial districts to address any matters of concern or suggestions to improve the administration of justice, review legislation of interest, court rule changes, and implementation issues.

- a. Summary of 2016 Legislation of Interest to the Judiciary was previously distributed.
- b. Summary of Rule Changes - highlights of changes are online for review.
- c. Uniform Business Practices for this year have been distributed to lead clerks and included in the *Court E-News*.

2. Status of Current Budgets

Roland Gammill presented the following:

a. FY16 budget (ending June 30, 2016), including year-end expenditures

Revenues:

- Overall, statewide general fund revenues met and exceeded projections by approximately \$20 million.
- Revenues in the Court Technology fund for FY2016 were down due to the revenues in HB509 being \$439,635 below our annual target from the legislation.
- Revenues in the Drug Court/Mental Health Court, Family Court Services fund ended the FY16 with a slight increase in overall revenues due to steady increase in the 2% liquor surcharge on gross liquor sales.

Expenditures:

- General fund dollars reverted by the Court back to the State of Idaho in FY16 was \$53,471 of which \$48,721 was directly tied to the Judicial Council budget. Each and every year any unspent Judicial Council general fund appropriation is reverted back to the State.
- Just as a note, all unspent appropriations in dedicated funds within the Judicial Department reverts the cash back to our dedicated fund balances.
- Dedicated fund 0182 - SUDS is funded by beer and wine taxes for the purposes of treatment within our Drug and Mental Health Courts. Of the \$3.5 million appropriations \$2,200 was left unspent and reverted back to our fund 0182.
- Dedicated fund 0314 – Court Technology fund did not spend approximately \$2.07 million of the planned budget or financial plan, mostly due to delays in Odyssey deliverables and our internal cash preservation measures to cover iCourt surge expenses with general fund one-time savings. All cash preservation measures will help to cover Court Technology fund liabilities for FY17, 18, 19 as all revenues are still forecasted to continue to drop.
- Dedicated fund 0340 – Drug Court/Mental Health Court/Family Court services fund did not spend approximately \$165,000 of the planned budget or financial plan, mostly due to some planned savings in the operations area to preserve cash in the fund.
- Dedicated fund 0341 – Guardianship Pilot Project Fund did not spend \$127 of the planned budget or financial plan.
- Dedicated fund 0347 – Senior Magistrate Fund as reflected in the financials was over spent by \$159,761. In this instance the financial plan was under estimated and we had we had one more judge approved for senior judge status than originally budgeted for. Fund 0347 has a total legislative spending authority available of \$510,000, in this case for FY16 the Court was still well within our available legislative spending authority.
- Dedicated fund 0348 – Federal fund did not spend approximately \$651,535 of the planned budget or financial plan. The Court has a total of \$6-\$7 million in open multi-year grants, expenditures vary can greatly depending on the year.
- Dedicated fund 0349 – Miscellaneous Revenue fund as reflected in the financials was overspent by \$80,349. Miscellaneous revenue fund captures all the revenue and expenditures for the statewide Westlaw contract. The actual spending authority for fund 0349 is \$318,500. The Court was still well within its legislative spending authority. The majority of the overspend came from a new two-year contract signed with Instructure Inc. to replace the services WestKM was providing. The deficit spending will be recaptured in the county billings over the next 12 to 14 months.

b. FY17 budget (ending June 30, 2017)

Roland Gammill reported on the FY17 Court approved high-level financial plans. The Finance Office over the last two fiscal years has completely reworked the financial reporting tools. All financial reports can now be accessed at various summary and detail levels, as well as by funding sources and by divisions within the Court.

- New FY17 Maintenance items: Benefit cost increases, annualizations for two new magistrate judges, non-judicial CEC 3%, for a base budget increase of \$849,000.
- New FY17 Enhancements: One-time Court Technology, Judicial CEC, Senior Judge Day shift to general fund, Language Access, Judicial Excellence for a base increase of \$4,242,000.
- The financial plan for entire 3rd branch of government, all funding sources combined, for a total of \$67.5 million budget was reviewed.
- The financial plan for the general fund was reviewed. Of the total \$67.5 million budget, \$42.4 million is general funds. The largest majority of these funds are for personnel and operating costs for justices and judges across the state.

- The financial plan for fund 0150 or the Economic Recovery Reserve fund was reviewed. One-time funding of \$2 million for iCourt and \$194,000 in one-time funding for Language Access were granted in FY17 from fund 0150.
- The financial plan for fund 0182 or the Substance Abuse Treatment account was reviewed. Kerry Hong is once again anticipating fully utilizing all the treatment dollars in FY17 much like FY16. One note to remember is there is also \$1.5 million in treatment funded through the general fund also. Total funding for treatment is around \$5 million. As a general practice all treatment expenses are paid out of the \$1.5 general fund first, and then all treatment costs are shifted to the dedicated fund 0182 for the remainder of the fiscal year.
- The financial plan for fund 0314 or the Court Technology fund was reviewed. The entire budget for fund 0314 is \$10.5 million which is nearly \$2.7 million in expenditures above current revenues. Available cash from delays and cash preservation measures will allow us to over expend revenues in FY17, and is calculated into our spending plan. Also as a note, there is an additional \$2 million in one-time funds for the iCourt project in FY17 mentioned and budgeted for in fund 0150 Economic Recovery Reserve fund.
- The financial plan for fund 0340 or the Drug Court/Mental Health Court/Family Court Services fund was reviewed. With the shift of all Senior Judge Days and all costs associated with other court services from fund 0340 to the general fund. Fund 0340 is now in a position where the budgeted expenditures are now less than revenues.
- The financial plan for fund 0341 or the Guardianship Pilot Project fund was reviewed. This fund is in a position where we are spending approximately about \$40,000 per year more than the yearly revenue. Cash on hand is able to fund this and Kerry Hong is watching the revenue and expenditure plans closely.
- The financial plan for fund 0347 or the Senior Magistrate Fund was reviewed. This fund has a total spending authority of \$510,000, and allows the Court the ability to approve approximately four judges a year for a PERSI buyout option.
- The financial plan for fund 0348 or the Federal fund was reviewed. The total spending authority for this fund is \$1.8 million and expenditures vary greatly from year to year based on the grants.
- The financial plan for fund 0349 or the Miscellaneous Revenue fund was reviewed. The total spending authority for this fund is \$318,500 and is used to handle and receipt the statewide Westlaw billing and any other miscellaneous fees charged for conferences and training jointly funded between the Counties and the State.

3. Preparation of the FY18 Budget (ending June 30, 2018)

- a. Roland Gammill noted that the FY18 budget submission will be submitted to the Legislative Services Office by November 1, 2016.

Senior Judge Barry Wood explained that the accumulated budget requests have been compiled and broken into four sections, as follows:

Part 1: A Summary of the FY18 Budget Requests. A summary of the FY18 Legislative Budget requests for the 2017 Legislative Session which were received earlier this year are included in this memo for ease of reference. The specific requests actually submitted to the Financial Division and which support this summary were included in the Administrative Conference materials for the April 14 and 15, 2016 meeting held at Boise, Idaho. These supporting materials are NOT again included here.

PART 2: Additions, Modifications or Withdrawals of Requests since April 2016 Administrative Conference. A brief statement of additions, modifications, withdrawals or other changes since the April, 2016 Administrative Conference are specified. This also includes prior submissions otherwise determined to not go forward this coming 2017 Legislative Session.

PART 3: General Fund Budget Submissions which are certain to be made to the 2017 Legislature. This section lists several budget items which are pre-determined to be submitted to the 2017 Idaho Legislature and require no recommendation from the Administrative Conference to the Supreme Court.

PART 4: Requests which require Administrative Conference discussion, deliberation and recommendations to the Supreme Court. Memorandums of Kerry Hong, Janica Bisharat and Taunya Jones which are referenced in this Part 4 were included in the Conference materials.

The Administrative Conference was expressly invited and expected to fully discuss each identified request and question or debate these submissions, and were ultimately called upon to make recommendations to the Supreme Court on which of these to pursue, in what amounts, and to establish an order of priority within those recommended to be pursued. Later this summer, the Supreme Court will be presented with the recommendations from the Administrative Conference and ultimately decide which budget units to pursue with the Idaho Legislature in the 2017 Legislative Session.

- b. Following discussion of the FY18 budget requests presented at the April Administrative Conference, the Conference requested additional analysis and details for the following items to be reviewed at this Conference (in no particular order):
- > Judicial salary increase options – specific request to address compression between Court of Appeals judges and district judges (BW)
 - > Judges Retirement contribution rates (AP)
 - > Revision of the Technology funding & business plan (RG,KI)
 - > Remainder of funding for JEEP (JB, AP)
 - > Potential new DJ judge request/1st district / Bonner (JB, TJ)
 - > Potential additional general fund senior judge days (JB, AP)
 - > Potential additional language access request (JB)
 - > Potential additional education request (JB)
 - > Potential additional CASA request (KH)

Known legislative budget priorities include:

- > Revision of the Technology Funding / Business Plan
 - > Judges Retirement Fund contribution rates
 - > Judicial CEC
 - > Remainder of funding for JEEP (pending FY19)
- A clarification on the JEEP Program, noting what was sought and received from the legislature. Andrea Patterson added that the scaled back funding request resulted in a new position for survey administration, and additional funds to send judges to education. The legislature did not provide funding for performance evaluations. No legislative request for additional funds will be made in 2017, but will be revisited for the 2018 session.
 - Language Access: Given the extensive amount provided last year, no additional funds are sought this year.

- Support for joint requests from IDOC and IDHW to expand behavioral health services. No action necessary.
- iCourt's proposed 5-year business plan, revenue and expenditure model was reviewed, and discussion followed on best way to bolster the Technology Fund given the decline in fee revenues and the anticipated shortfall; need to ask JFAC to adjust next 2 years requests to make up the difference.
- Judicial Compensation: As instructed by DFM, a 1% placeholder is included in our budget, plus any benefit increase. Will also likely ask the Court to seek additional funding for a leadership %. Also, last year's pay increase for judges did not include an increase for Court of Appeals judges, so need to look at restoring the statutory gap (I.C. § 59-502). Go back to gap set between Supreme Court justices and Court of Appeals judges, would have to push Court of Appeals judges \$6,000 above district judges and maintain \$10,000 to Supreme Court justices.
- Non-judicial compensation: As instructed by DFM, include a 1% placeholder in our budget, plus any benefit increase.
- JRF Contribution Rate increase: PERSI Board increases could have impact.
- Senior Judge Days: Corrections were noted to the Conference materials specifically for the First, Fourth, and Seventh Judicial Districts' requests for senior judge days. The corrected requests are as follows:
 - > First Judicial District: an additional 45 senior district judge days and an additional 65 senior magistrate judge days
 - > Fourth Judicial District: an additional 55 senior district judge days and an additional 17 senior magistrate judge days
 - > Seventh Judicial District: an additional 75 senior magistrate judge days, **OR** a new magistrate judgeship in Bonneville County and a corresponding decrease of 150 senior magistrate judge days

Following a lengthy discussion about senior judge days and noting corrections to the data included in the Conference materials,

IT WAS MOVED BY JUDGE HAYNES AND SECONDED BY KARLENE BEHRINGER THAT THE REQUEST FOR ADDITIONAL SENIOR JUDGE DAYS FROM THE FIRST JUDICIAL DISTRICT BE APPROVED BY THE ADMINISTRATIVE CONFERENCE, AND RECOMMENDED TO THE COURT FOR ITS CONSIDERATION. THE MOTION FAILED (7-11).

IT WAS MOVED BY JUDGE HANSEN AND SECONDED BY LARRY REINER THAT THE REQUEST FOR ADDITIONAL SENIOR JUDGE DAYS FROM THE FOURTH JUDICIAL DISTRICT BE APPROVED BY THE ADMINISTRATIVE CONFERENCE, AND RECOMMENDED TO THE COURT FOR ITS CONSIDERATION. THE MOTION PASSED (11-8).

IT WAS MOVED BY JUDGE SIMPSON AND SECONDED BY JUDGE BEVAN THAT THE REQUEST FOR EITHER A NEW MAGISTRATE JUDGE POSITION OR IN LIEU OF THAT ADDITIONAL SENIOR MAGISTRATE JUDGE DAYS BE APPROVED BY THE ADMINISTRATIVE CONFERENCE, AND RECOMMENDED TO THE COURT FOR ITS CONSIDERATION.

THE MOTION WAS **REVISED** TO SEEK A NEW MAGISTRATE JUDGE POSITION CHAMBERED IN BONNEVILLE COUNTY, WITH A REDUCTION IN THE REQUEST FOR SENIOR JUDGE DAYS BE APPROVED BY THE ADMINISTRATIVE CONFERENCE, AND RECOMMENDED TO THE COURT FOR ITS CONSIDERATION. THE MOTION PASSED (11-8).

- Statewide Education Positions: FOLLOWING DISCUSSION, IT WAS MOVED BY JUDGE GASKILL AND SECONDED BY JUDGE FORD THAT THE STATEWIDE EDUCATION POSITIONS REQUESTED BE APPROVED BY THE ADMINISTRATIVE CONFERENCE, AND RECOMMENDED TO THE COURT FOR ITS CONSIDERATION. THE MOTION PASSED (12-3).
- Staff Attorneys / Law Clerks as state funded employees: It was noted that in the 2016 session there was incredibly strong support in the House Judiciary, Rules and Administration Committee. But in terms of broader legislative matters and the \$4-million price tag, HB 492 was returned to committee. The 2016 proposal came forward from the counties, with the Court's support.
- Guardianship/Conservatorship: Following discussion, IT WAS MOVED BY BURT BUTLER AND SECONDED BY SHELLI TUBBS THAT THE REQUEST TO EXPAND THE GUARDIANSHIP/ CONSERVATORSHIP PILOT PROJECT TO ALL JUDICIAL DISTRICTS BE APPROVED BY THE ADMINISTRATIVE CONFERENCE, AND RECOMMENDED TO THE COURT FOR ITS CONSIDERATION. THE MOTION PASSED (13-3).
- GAL / CASA: Following discussion of how to meet statutory responsibilities given the challenges faced in JFAC in prior years of moving forward with an additional budget request, the proposal to seek additional funding from the legislature did not receive support from the Administrative Conference.

Action Item

In addition to the known priorities discussed above, the following legislative budget items will be forwarded to the Court for its consideration:

- Request from the Fourth Judicial District for additional senior judge days
- Request from the Seventh Judicial District to seek a new magistrate judge position chambered in Bonneville County, with a reduction in the request for senior judge days
- Request the statewide education positions
- Request to expand the guardianship/ conservatorship pilot project to all judicial districts

4. Proposed Legislative Priorities and Defects in the Law Inventory

Action Items

- Michael Henderson will prepare a memo for the members of the Administrative Conference on possible substantive and defects legislation to be proposed by the Supreme Court, and also on other possible legislation being proposed by others that may affect the courts.
- An article in the *Court E-News* will encourage judges to send Michael Henderson any suggestions for legislation or defects in the law.
- The Administrative Conference will consider these legislative matters at its October meeting.

H. Discuss Proposed agenda / plans: October 13-14, 2016 Administrative Conference in BoiseOctober 2016 / Boise

Thursday, October 13 (morning)Administrative District Judges Meeting
Thursday, October 13 (morning) Trial Court Administrators Meeting
Thursday, October 13 (afternoon) ...Administrative Conference
Friday, October 14 (morning)Administrative Conference

I. Upcoming Dates of Importance to the Administrative ConferenceFebruary 2017 / Boise

Tuesday, February 7 Clerks/Judges Conference
Tuesday, February 7 (afternoon)Administrative Conference
Wednesday, February 8 (morning)...Administrative Conference

April 2017 / Boise

Thursday, April 20 (morning).....Administrative District Judges Meeting
Thursday, April 20 (morning)..... Trial Court Administrators Meeting
Thursday, April 20 (afternoon)Administrative Conference
Friday, April 21 (morning).....Administrative Conference

July 2017 / Moscow

Tuesday, July 11 (morning)Administrative District Judges Meeting
Tuesday, July 11 (morning)..... Trial Court Administrators Meeting
Tuesday, July 11 (afternoon)Administrative Conference
Wednesday, July 12 (morning)Administrative Conference
Wednesday – Friday, July 12-14Idaho State Bar’s Annual Meeting

October 2017 / Boise

Thursday, October 19 (morning)Administrative District Judges Meeting
Thursday, October 19 (morning) Trial Court Administrators Meeting
Thursday, October 19 (afternoon)...Administrative Conference
Friday, October 20 (morning)Administrative Conference

IT WAS MOVED BY JUDGE DUNN AND SECONDED BY JUDGE HANSEN TO ADJOURN THE ADMINISTRATIVE CONFERENCE AT 12:00 Noon MDT.

The Conference expressed appreciation to Judge Dunn for his term as the Administrative District Judge for the Sixth Judicial District, and Judge Gaskill for his term as the acting Trial Court Administrator for the Second Judicial District. In addition, Senior Justice Trout was thanked for her leadership as the Interim Administrative Director of the Courts.