



# Idaho State Judiciary E-News

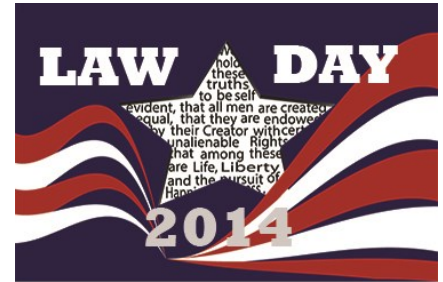
May 2, 2014

As the Third Branch of Government, we provide access to justice through the timely, fair, and impartial resolution of cases.



## Court of Appeals Celebrated Law Day at Local High School

To celebrate “Law Day” on May 1st, the Court of Appeals heard cases at Capital High School in Boise. What did your court do to celebrate Law Day 2014? Let us know and we'll share your ideas for next year's celebration.



## April Administrative Conference Minutes Available

The minutes for the April 17-18 Administrative Conference minutes are available: [Click here](#)



### In This Issue

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## Human Resources News

### Open enrollment is April 28, 2014 thru May 16, 2014

[Click here for the memo](#) which provides detailed information from the Office of Group Insurance about the following items:

Open Enrollment Deadlines	Premium Increases
Plan Enhancements	<a href="#">thriveidaho</a>
Flexible Spending Accounts (FSA)	Dependent Eligibility Verification

Enrollment or re-enrollment for the Flexible Spending Account is done through the State Controller's Office website at [www.sco.idaho.gov](http://www.sco.idaho.gov). [Click here](#) for step-by-step instructions on how to complete the enrollment.

*Human Resources News continued on Page 2 ...*

## Judicial Education News

### Legislative Update: Join us for a Webinar on May 27

Space is limited. [Click here](#) to reserve your Webinar seat now!

Please join us from 3:00–4:00 p.m. MDT on Tuesday, May 27, 2014 for the annual Legislative/Rules Update Webinar **for clerks statewide**. Participants will receive an update on new legislation, new rules developed in the past year, and how these changes impact the courts.

After registering, you will receive a confirmation email containing information about joining the Webinar.

### News from Judges' Criminal Justice/Mental health Leadership Initiative

The newsletter describes judicial training, some of which is broader than problem-solving court judges.

### Links of Interest

- [News Articles for this week](#)
- [NCSC's Jur-E Bulletin 5-2-14](#)
- [NCSC Connected 4-29-14](#)
- [NCSC in the News this week](#)
- [Gavel to Gavel this week](#)
- [National Council of Juvenile & Family Court Judges news](#)

## Summary of ISC|COA Published Opinions

[April 3–17, 2014](#)

## Training & Education Corner

[Click here](#) for the Judicial Education website, including all upcoming & archived trainings for Judges, Clerks, and Court Reporters! [Click here](#) for Judicial Conferences or webinars.

## HR / Finance Links of Interest

[HR Recruitment Report](#) 05-02-14

Health Matters: [Wellness News](#)

Other HR resources:

[Employee Self-Service \(ESS\)](#) ← **NEW**  
[Tips for using ESS](#) ← **NEWER**  
[Employee Handbook](#)  
[Salary Affidavits & Travel Vouchers](#)  
[We're Here to Serve You!](#)

## Court Committees: Agendas and Minutes

[Minutes: April 17-18 Administrative Conference](#)

[Minutes: Drug Court & Mental Health Court  
Coordinating Committee 04-02-14](#)

[Minutes: Child Protection Committee April 2014](#)

[Minutes: Child Protection Advisory Team 04-09-14](#)

[Minutes: Advancing Justice 11-22-13](#)

## Judicial & Administrative Calendar

[Calendar](#) as of April 11, 2014

*NOTE: Due to security concerns, locations are not posted on the [Website calendar](#).*

## Your Corner . . .

*Note: "Your Corner" pages are intended as an **archive** of articles of interest to a particular group. Once a story has been included in the E-News, it will then be "parked" in a group's page, as appropriate.*

[Judges](#) (last updated 08-30-13)

[Elected/Deputy Clerks](#) (Newly updated 03-14-14)

[Court Reporters](#) (updated 12-20-13)

## Need Technical Assistance?

Email: [helpdesk@idcourts.net](mailto:helpdesk@idcourts.net)

Online Form: [www.isc.idaho.gov/helpdesk](http://www.isc.idaho.gov/helpdesk)

Or Call: 208-334-3868



## NCSC Report Names Idaho Courts as 1 of 15 States with Governance "Best Practice Models"

A National Center for State Courts (NCSC) research team researched fifteen state court systems to provide information and insight on a variety of approaches to administering and governing state court systems. The research team concluded that four of the state have governance structures and processes which comport closely to the NCSC's governance principles and are recognized as particularly effective court systems. According to the report\* Arizona, **Idaho**, Minnesota, and Utah adhered to the following principles: 1) administratively unified court system with clearly defined relationships among governing entities; 2) policy and planning functions that enable reasonably uniform administrative practices for the entire court system; 3) policy making that is informed by meaningful input; 4) highly functional governance bodies (i.e., the administrative conference in Idaho) with clearly understood responsibilities; and 5) well-defined leadership roles and planning processes.

\* Maryland Judicial Leadership Organizational Assessment, Report to Chief Judge Mary Ellen Barbera and State Court Administrator Pamela Harris, Final Report, March 2014.

## Human Resources News continued from page 1 . . .

### Current Position Openings

→ [Click here](#) for a complete description of the positions and application materials.

- **Network analyst:** The Idaho Courts have a career opportunity for a Network Analyst to manage the Idaho Judicial Branch's local area network (LAN) and wide area network (WAN) equipment for the Idaho Supreme Court, Court of Appeals, county courts and other remote offices throughout the State of Idaho. Application packets must be received by **Thursday, May 15, 2014 by 5:00 pm, MDT.**
- **Virtualization and storage administrator:** The Idaho Courts have a career opportunity for a Virtualization and Storage Administrator to manage the Idaho Judicial Branch's virtualization, storage and backup and recovery systems. Application packets must be received by **Monday, May 19, 2014 by 5:00 pm MDT.**
- **Project manager, information technology:** The Idaho Judicial Branch seeks qualified candidates for a Project Manager position to plan, coordinate, implement and manage information technology (IT) projects that have statewide scope and impact. This is a temporary position to be filled from June 2014 through June 2017. Application packets must be received by **Monday, May 19, 2014 by 5:00 pm MDT.**

### Judicial Directory Available Online

[Click here](#) for the online, public judicial directory. We have created a "clickable" table of contents. **Please review the information in the document, and if changes are needed, please email the Human Resources office at [hr@idcourts.net](mailto:hr@idcourts.net) with the correct information. Thank you!**

### Health & Benefit Fair Announced

The Office of Group Insurance is hosting the 1<sup>st</sup> Annual Capitol Mall employees' Health & Benefit Fair on Monday, May 5<sup>th</sup> from 10:00 a.m. -2:00 p.m. in the JRW Building West Conference Room, 700 W State Street. [Click here](#) for a flyer containing details about the vendors and services. There will be several opportunities to win prizes donated by various vendors.

*Human Resources News continued ...*

## Problem-Solving Court Graduations & News

Kootenai County Felony Drug Court  
May 5 @ 3:00 p.m.  
Kootenai County Courthouse, Coeur d’Alene

Bonneville/ Jefferson County Young Adult Drug Court, May 5 @ 10:30 a.m., Bonneville County Courthouse, 605 N. Capital, Idaho Falls

Bonner County Felony Drug Court  
May 6 @ 5:00 p.m.  
Bonner County Courthouse, Sandpoint

Clearwater County Mental Health Court  
May 6 @ 3:00 p.m.  
Clearwater County Courthouse, Orofino

Ada County Felony Drug Court 1  
May 6 @ 5:30 p.m., Ada County Courthouse, First Floor, Commissioners’ Hearing Rm, Boise

Ada County Felony Drug Court II  
May 6 @ 5:30 p.m., Ada County Courthouse, First Floor Commissioners’ Hearing Room, Boise

Ada County Juvenile Drug Court  
May 6 @ 3:30 p.m., Denton Building - 6300  
Denton, Judge Harrigfeld’s Courtroom, Boise

Elmore County Felony Drug Court  
May 6 @ 4:00 p.m.  
Elmore County Courthouse, Mountain Home

Bannock County Felony Drug Court  
May 6 @ 5:30 p.m.  
Bannock County Courthouse, Pocatello

Benewah County Felony Drug Court  
7 May @ 4:00 p.m.  
Benewah County Courtroom, St. Maries

Bannock County DUI Court  
7 May @ 5:30 p.m.  
Bannock County Courthouse, Pocatello

Lemhi County Adult Felony Drug Court  
May 12 @ 4:00 p.m.  
Lemhi County Courthouse, Salmon

Kootenai County DUI Court  
May 13 @ 6:00 p.m.  
Kootenai County Courthouse, Coeur d’Alene

Ada County Juvenile Drug Court  
May 13 @ 3:30 p.m., Denton Building, 6300  
Denton, Boise, Judge Harrigfeld’s Courtroom

Mini-Cassia Juvenile Drug Court  
May 13 @ 3:30 p.m.  
Cassia County Courthouse, Rupert

Ada County DUI Court  
May 14 @ 5:30 p.m., Ada County Courthouse, Commissioner’s Hearing, Room 1st Fl., Boise

Nez Perce County Felony Drug Court  
May 15 @ 5:00 p.m.  
Nez Perce County Courthouse, Lewiston

To have graduations included in the Court E-News, email Craig at [cbarnes@idcourts.net](mailto:cbarnes@idcourts.net).

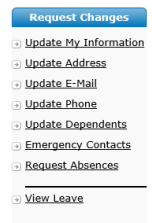
## Human Resources News continued . . .

### Messages from the Office of Group Insurance

- >> Beginning June 1<sup>st</sup>, HMS Employer Solutions will be conducting a dependent eligibility verification. If you have dependents on your health insurance, you will receive a letter asking you to provide documentation for eligible dependents (examples of documentation – birth certificates, marriage licenses, adoption certificates).
- >> In year 2 of [thriveidaho](#), employees will have an opportunity to earn a monetary reward of up to \$250.
- >> [Click here](#) for more information from the Office of Group Insurance.

### Employee Self-Service (ESS) Tip

Need to update your information or view your leave quickly? Here’s how: On your “home” page, look under Request Changes, where you’ll find shortcuts to update your information as well as view your leave.



### Capitol Mall Fitness Classes Announced

It’s been a long time since a new class was added...but starting in May, there will be a Muscle-Conditioning Class, Wednesdays 1:00 - 1:50 pm, **15 spots OPEN NOW !!!** If they fill all 15 openings, the fee will be \$10 per person, per month. *The muscle-conditioning class is designed to enhance strength, endurance, tone and stamina using bands, balls, weights, and your own body-weight for resistance. Movements take you through all three planes of motion to improve your functional fitness as well. Participants will need to bring hand weights to class.*

Here is info on the classes currently offered. Contact the POC (Point of Contact) listed below for more info, to register or to get on the waiting lists. All monthly fees are based on classes maintaining a full registration.

<b>PILATES</b>	Monday/ Thursday 12:00 - 12:50	\$16/ month	POC - Jennifer Pike <a href="mailto:jennifer.pike@adm.idaho.gov">jennifer.pike@adm.idaho.gov</a>	(this class is full but keeps a waiting list - 4 people currently on the waiting list)
<b>PILATES</b>	Tuesday/ Thursday 1:00 - 1:50	\$16/ month	POC - Jennifer Pike <a href="mailto:jennifer.pike@adm.idaho.gov">jennifer.pike@adm.idaho.gov</a>	(this class is full but keeps a waiting list - 4 people currently on the waiting list)
<b>YOGA</b>	Tuesday 12:00 - 12:50	\$8/ month	POC - Kymm Benson <a href="mailto:Kymm.Benson@oer.idaho.gov">Kymm.Benson@oer.idaho.gov</a>	(this class is full but keeps a waiting list - 8 people currently on the waiting list)
<b>BOOTCAM P</b>	Wednesday 12:00 - 12:50	\$8/ month	POC - Jennifer Pike <a href="mailto:jennifer.pike@adm.idaho.gov">jennifer.pike@adm.idaho.gov</a>	(this class is full but keeps a waiting list - 16 people currently on the waiting list)
<b>MUSCLE CONDI-TIONING</b>	Wednesday 1:00 - 1:50	\$10/ month	POC - Jennifer Pike <a href="mailto:jennifer.pike@adm.idaho.gov">jennifer.pike@adm.idaho.gov</a>	<b>15 Immediate Openings</b>
<b>BOOTCAM P</b>	Friday 12:00 - 12:50	\$8/ month	POC - Jennifer Pike <a href="mailto:jennifer.pike@adm.idaho.gov">jennifer.pike@adm.idaho.gov</a>	(this class is full but keeps a waiting list - 1 person currently on the waiting list)
<b>GENTLE YOGA</b>	Friday 1:00 - 1:50	\$8/ month	POC - Jennifer Pike <a href="mailto:jennifer.pike@adm.idaho.gov">jennifer.pike@adm.idaho.gov</a>	(this class is full but keeps a waiting list - 0 people currently on the waiting list)